

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
MINUTES  
JUNE 30, 2015**

**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2015 advance written notice was emailed to **The Suburbanite and The Record**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

- V. ROLL CALL:**
- Mr. Jeff Ashkenase
  - Mrs. Michele DiIorgi - ARRIVED LATE 7:52
  - Mrs. Mary Anne Doran
  - Mr. Matthew Gilbert - ABSENT
  - Mrs. Anna Reduce
  - Mrs. Nicole Brennan, Vice President
  - Mr. Warren Sutnick, President
- Ms. Jennifer Montesano, Superintendent/Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VII. CLOSE THE PUBLIC PORTION – 7:35**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- Enrollment for June 2015
- HIB/Incident Report to date – Mr. Wolford

All in favor.

Ms. Montesano – I would like to comment on the graduation. I thought it was great! Ms. Maketansky and all involved did an excellent job.

W. Sutnick – We have Al Annunziata here from NJSBA to help us facilitate our district goals for the year. Welcome.

Power Point presentation from Mr. Annunziata attached to the meeting minutes.

Ms. Montesano – I have ideas for goals that would enhance all of our curriculum moving forward. I would like to focus on professional development for all of our teachers. We have a new administrative structure we have to focus on as well. We are also starting a one-to-one initiative for our 8<sup>th</sup> grade students that will require time to enhance.

Discussion ensued with the BOE, Ms. Montesano and Mr. Annunziata regarding creating district goals for the 2015-16 school year.

**IX. MINUTES**

- a. Approval of meeting minutes from the May 18, 2015 meeting.

N. Brennan Moved, M. Doran Seconded  
Roll Call: 5/1

**X. PROGRAM AND PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves any certified staff member to act as a substitute lunch aide, if needed, at a rate of \$30 per session for the 2015-2016 school year.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2015-2016 school year. Stipends may be adjusted at the conclusion of negotiations.

Derick Talty	Brainbuster Advisor	\$500.00
Alicia Kosakowski	Brainbuster Advisor	\$500.00
Lori DiVite	Soccer Coach	\$1,900.00

Nicole Carnicelli	Overnight Field Trip Coord. (Frost Valley)	\$250.00
Lisa Maketansky	Overnight Field Trip Coord. (Wash. D.C.)	\$250.00
Cristina Eichler	Overnight Field Trip Coord. (Philadelphia) 1/2	\$125.00
Richard Pasciuto	Overnight Field Trip Coord. (Philadelphia) 1/2	\$125.00
Lori DiVite	Track Coach	\$1,600.00
Cynthia Talty	Track Coach	\$1,600.00
Robert McQuade	Boys Basketball Coach	\$1,900.00
Jeanne Rispoli	Volleyball Coach	\$1,900.00
Jean DeRosa	Debate Club Advisor 1/2	\$600.00
Jacquelynn Droescher	Debate Club Advisor 1/2	\$600.00
Paul Doran	Athletic Director	\$1,500.00
Lisa Maketansky	Eighth Grade Coordinator	\$2,200.00
Terry Leeshock	Garden Club Advisor	\$1,200.00
Cristina Eichler	Yearbook Advisor 1/2	\$850.00
Nicole Carnicelli	Yearbook Advisor 1/2	\$850.00
Robert McQuade	Science Olympiad Advisor (a.m.)	\$500.00
Robert McQuade	Science Olympiad Advisor (p.m.)	\$500.00
	Science Fair Advisor	\$500.00
Alicia Kosakowski	Student Council Advisor	\$1,700.00
Jeanne Rispoli	Girls Basketball Coach	\$1,900.00
Terry Leeshock	Newspaper Coordinator	\$1,700.00
Grace Kim	Art Club Advisor	\$1,200.00
Josefina Winik	Select Choir Coordinator	\$2,200.00
Eileen Gallagher	Afterschool Program Bookkeeper	\$750.00
Kathleen Jasionowski	Afterschool Program Support Staff	\$750.00
Lesley Carboneri	Downtown Lunch Duty	\$30/session
Robert McQuade	Downtown Lunch Duty	\$30/session
	Downtown Lunch Duty	\$30/session
	Downtown Lunch Duty	\$30/session
Eileen Gallagher	Substitute Lunch Duty	\$24/session
Kathleen Jasionowski	Substitute Lunch Duty	\$24/session
Kristen Giambona	Substitute Lunch Duty	\$17.50/session

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves new curriculum guides for all subject areas for the 2015-2016 school year (on the First Class Desktop in folder entitled Curriculum Guides).
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated maternity leave resolution for Kerry-Ann Hoy. Return to work date of September 1, 2015.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts with regret, the retirement of Jean DeRosa to become effective February 1, 2016.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the membership of Jennifer Montesano and Daniel O’Keefe to the Bergen County Curriculum Consortium for the 2015-2016 school year, at a total cost of \$199.00, plus travel expenses.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 8<sup>th</sup> Grade Class Overnight Trip to Washington, DC, at a cost of \$607.00 per student, on November 18, 19, and 20, 2015.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves payment of \$100 per overnight for the following chaperones on the Washington, DC trip, on November 18, 19, and 20, 2015. Stipends may be adjusted at the conclusion of negotiations.

Lisa Maketansky, Trip Coordinator - \$250
Paul Wolford
Robert McQuade
Karen Foglio
Caitlin Sobota
Derick Talty
Jane Cabourg
Margaret Mulder, R.N.
Jennifer Montesano - Alternate
Daniel O’Keefe - Alternate

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following daily fees for Substitutes in the 2015-2016 school year:

Substitute Nurse	\$150
Substitute Teacher	\$90
Substitute Aide	\$70
Substitute Office Staff	\$70
Substitute Custodian	\$11 per hour \$14 per hour with Black Seal License

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following Certified Haworth School Staff as Lunch Aides for the 2015-2016 school year, at \$30.00 per session:

Kerry-Ann Hoy
Melissa Jackson
Terry Leeshock

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Donna Fanelli, retirement December 31, 2014, for the maximum allowable of \$3,000.

- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the accumulated sick pay for Catherine DiGiacinto, retirement June 30, 2014, for the maximum allowable of \$9,000.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the maternity leave resolution for Nicole Carnicelli anticipated to commence on October 21, 2015.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the membership fee for Jennifer Montesano for the 2015-16 New Jersey Superintendents' Study Council at a total annual cost of \$500, plus travel expenses to attend the monthly meetings.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Andrew Pantelis as a 2015 summer volunteer in the technology department.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ciara Gallagher and Ava Giambona for 2015 summer clerical assistance, total cost not to exceed \$5,000.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the summer days for Child Study Team Staff, total cost not to exceed \$14,000.
  - Bonni Ehrhardt \_\_\_\_\_ 12 days
  - Anne Marie Dunn \_\_\_\_\_ 4 days
  - Suzanne Marzocchi \_\_\_\_\_ 20 days (as outlined in her contract)
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation of a kiln for art classes from the Haworth Home and School Association.
- \*s. Upon the recommendation of the Superintendent, the Haworth Board of Education amends the previously approved appointment of Rebecca Overgaard as Treasurer of School Monies for the 2015-16 school year at an annual salary of \$5,500.**

A. Reduce Moved, M. Doran Seconded  
Roll Call: 6/0

A. Reduce – I would like to thank Mrs. DeRosa for all of her dedication to the students of this school. She will be missed.

W. Sutnick – I second that. She is a great teacher.

**XI. FINANCE**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of May 1, 2015 to May 31, 2015 which had previously been approved by the various committees be approved and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

Payroll	\$ 491,471.57
Fund (10, 20, 40, 50)	\$ 250,429.80
Fund (30)	\$ 23,057.80

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of April, 2015.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of May, 2015.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the transfer of \$20,000 from the Capital Reserve Account to the Capital Projects Account for FKA Architect Professional Services, previously approved, for the Main Entrance Security Modification Project.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of the security visitor management system, LobbyGuard Scout for \$4,740.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of 5 (4 stationary, 1 portable) defibrillators from School Health Corporation at a total cost of \$13,083.88.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the reimbursement from the State of New Jersey Schools Development Authority for the Partial Roof Project Grant State Share amount of \$177,150.58.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the annual cost of the Bergen Academies Technology, contract previously approved, from \$77,000 to \$77,700.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contribution to the Capital Reserve Account for funds in excess of 2% or \$250,000, whichever is greater.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the student participation in the iPiggiBank Money Management for Kids program, a School-based & After-School Enrichment Class for Grades 2-4 for the cost, to be shared with the Haworth Home & School Association, of \$450.

- k. BE IT RESOLVED, the Haworth Public School resolved to apply for the following funds allocated under the Individual with Disabilities Education Act, Part B (IDEA B) for the fiscal year 2016 as follows:

Basic.....\$88,880  
Preschool.....\$ 1,501

- l. BE IT RESOLVED, the Haworth Public School resolved not to apply for the following funds allocated under the TITLE I Part A for the fiscal year 2016 as follows:

Basic, Concentration, Targeted & Efig.....\$11,273

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2015.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the renewal of the Bollinger Specialty Group Student Accident Insurance coverage for the 2015-16 school year.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Worth Ave. Group, Inc. for the “One to One Initiative” technology insurance coverage for the 2015-16 school year at an annual cost of \$80.00.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Window Film Depot, Inc. for the installation of energy efficient 3M Scotchshield Safety & Security Window Film treatment to the facility's windows and doors at the cost of \$12,633.**
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation from Meredith Corporation in the amount of \$500.00.**
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the legal services agreement of retainer with Sciarrillo Cornell Attorneys at Law for general legal services at \$160 per hour, not to exceed \$2,500.**

**Table item p.**

J. Ashkenase Moved, M. DiIorgi Seconded (Items XI. a. through XI. r. with the exception of Item XI. p. being tabled until further notice.)

Roll Call: 6/0

**XII. FACILITY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the services of New Jersey Flooring to refinish the stage and steps at a cost of \$2,500.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Application for Change of Use of Educational Space for the 2015-16 School Year reassigning the Original Use: ESL/Resource Room to the Proposed Use: Art Room.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Application for Change of Use of Educational Space for the 2015-16 School Year by reassigning the Guidance Room for G&T/Math Support.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Application for Change of Use of Educational Space for the 2015-16 School Year by reassigning the Media Center Faculty Room for ESL.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Application for Dual Use of Educational Space for the 2015-16 School Year by reassigning Room 13 for Resource Room and Basic Skills.

M. DiIorgi Moved, A. Reduce Seconded  
Roll Call: 6/0

### **XIII. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading of the following policies:
  - 4115 - Supervision
  - 4123 - Classroom Aides (Paraprofessionals)
  - 4222 - Noninstructional Aides
  - 5141.21 - Administering Medication
  - 6145.1/6145.2 - Intramural Competition; Interscholastic Competition

M. DiIorgi Moved, A. Reduce Seconded  
Roll Call: 6/0

### **XIV. COMMITTEE REPORTS**

Finance  
Facilities  
Policy



Program/Personnel  
BCSBA/NJSB  
Joint Boards  
Public Relations  
Haworth Home & School Association  
Northern Valley Regional HS/  
NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Negotiations

**XV. Open to the Public on any item – 8:54 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

C. Stokesbury: Will the iPiggiBank program be varied for the older grades? It is a great program.

J. Montesano: Yes, the program will be geared towards the age of the students watching the program.

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION 8:55 p.m.**

A. Reduce Moved, N. Brennan Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, June 30, 2015 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

**Please be advised that the Board will be going into executive session for approximately a half an hour to discuss personnel. Action will not be taken in public after the executive session.**

**XIX. MOTION TO ADJOURN – 10:10 p.m.**

A. Reduce Moved, M. DiIorgi Seconded  
All in favor.

**ADJOURNMENT 10:10 p.m.**

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Warren Sutnick, President  
Haworth Board of Education

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Jennifer Montesano  
Superintendent/Board Secretary