

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**February 7, 2024**

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**I CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2024 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Tae Chang  
Mr. Charles Crowley, President  
Dr. Danielle Insalaco-Egan, Vice President  
Mr. Drew Krasny  
Mrs. Deborah Munoz-Maniscalco  
Mrs. Courtney Russell  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Superintendent  
Mr. Kevin Lane, Business Administrator/MS Supervisor  
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*Elizabeth Yenko - 145 Surbeck Place: asked what the Board's collective thoughts about computer devices in the classroom are? Is there a plan to use more or less of the devices?*

*Mr. Crowley explained that this public portion is for questions on Agenda items only, and shared that the Board can address this question at the open comment portion towards the end of the meeting.*

**VII. CLOSE THE PUBLIC PORTION - 7:33 p.m.**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- a. **Kids with Character Award Presentation** – the theme for the month of January is “Responsibility”. For January the following students have been awarded:

**Kindergarten:** Jayrin Chung, Jax Laroche, Tobi Okunseinde

**Grade 1:** Cooper Dodd, Stella Feygin, Lia Shin

**Grade 2:** Noam Ben-Yehuda, Leela Berkelbach, Irene Hong, Amara Madani, Emily Spence, Melior Weiner, Will Yanofsky

**Grade 3:** Yohan Choi, Scarlett Graffeo, Marcus Grinman, Julia Kaluza, Maddie Mills, Skyler Molluzzo, Brooke Schneider, Noah Silverstein, Alyssa Yung

**Grade 4:** Isabel Garcia, Akemi Hallowell, Nancy Kim, Talia Kornblatt

**Grade 5:** Victoria Barber, Julian Hall, Elly Kim, Martina Salazar, Julianne Shen

**Grade 6:** Yalim Caglar, Sydney Davis, Theo Giannotti, Guli Gueron, Reid Heit, Chloe Jun, Logan Lax, Avery Miskovitz, Allison Park, Kyle Quayle, Sarah Song, Mark Vossler

**Grade 7:** Jacob Alan, Blake Barba, Paige Gladstein, Rachel Maniscalco, Anfreas Miltiadou

**Grade 8:** Anna Boyes, Analeigh Goldstein, Emily Goldstein, Roy Jun, Regina Martin, Evan Newsom, Andrew Sabbagh, Daniel Scuro, Phil Segal, Ayla Yap

**Staff Shout Out's:** Katelyn Arbadji

- b. **2024 BOARD OF EDUCATION COMMITTEES:**

It is hereby moved that the Haworth Board of Education accepts the 2024 Committees and updated committee structure as appointed by the BOE President, per Policy 0155:

**Curriculum & Instruction:** Deborah Munoz-Maniscalco (chair), Drew Krasny, Charles Crowley

**Finance & Facilities:** Tae Chang (chair), Courtney Russell, Charles Crowley

**Negotiations:** Stacey Wunsch (chair), Danielle Insalaco-Egan, Charles Crowley

**Public Relations:** Danielle Insalaco-Egan (chair), Courtney Russell, Charles Crowley

**Policy & Procedures:** Ad Hoc Committee

**Referendum & Expansion:** Ad Hoc Committee

**BCSBA/NJSBA Liaison:** Stacey Wunsch

**HHSa Liaison:** Deborah Munoz-Maniscalco

**NVRHS/NVEF Liaison:** Stacey Wunsch

**Legislative Chairperson:** Tae Chang

**Senior Citizens Liaison:** Drew Krasny

**Town Council Liaison:** Courtney Russell

- c. 2023-24 Board Goals Update - Mr. Paul Wolford  
*Full presentation notes on file in the Business Office.*

*Mr. Crowley - asked a question on Goal 2.....does every class have a co-teaching model?  
P. Wolford - replied no, every grade has a co-teaching model, but not every class.*

- d. 2023-24 Memorandum of Agreement Between Education and Law Enforcement  
Officials Meeting Update - Mr. Paul Wolford
- Security Drills and HPD

*P. Wolford: Explained that he met with the Haworth Police Chief and he reviewed some of the main talking points. One being having a police presence during fire drills and other security drills. The administration will make the parents aware of the school requesting their presence as to not create any undue worry during these times.*

## **IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 465**  
b. **Emergency & Crisis Situations Drill Record: December**  
Fire Drill: January 16, 2024  
Security Drill: January 23, 2024  
Administrator in charge: Mr. Paul Wolford

### **MINUTES:**

- c. Approval of meeting minutes from the January 4, 2024 Reorganization meeting.  
d. Approval of meeting minutes from the January 4, 2024 Regular Business meeting.

### **SUBMISSIONS AND CERTIFICATIONS:**

- d. 2023-2024 Memorandum of Agreement Between Education and Law Enforcement Officials  
e. 2023 Survey of Occupational Injuries & Illnesses (OSHA)  
f. 2022-23 Certified Audit Findings Report (CAFR)  
g. Chapter 44 School District Employee Health Benefit Data Collection (2022-23 Actual/2023-24 Projected)  
h. **HIB Report for January, 2024:**  
Reported Cases: 0  
Number of Cases Open: 1  
Number of Cases Closed: 0

S. Wunsch Moved, D. Egan Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item IX. a. through h.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Nature Marc assemblies for grades Pre-K through 5, at a total cost of \$2,250.00.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024-25 District Calendar.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

<b>#</b>	<b>DATE</b>	<b>GRADE/ CLUB</b>	<b>LOCATION</b>	<b>COST PER STUDENT</b>	<b>STAFF IN CHARGE</b>
1.	May 7, 2024	Gr. 2	Paramus, NJ	\$12.00	G. Russo
2.	March 26, 2024	Kindergarten	Englewood, NJ	\$11.00	C. Talty
3.	May 2 & 3, 2024 (Overnight)	Grade 6	Philadelphia, PA	\$499.00	A. Ronberg

D. Egan Moved, T. Chang Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item X. a. through c.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

<b>#</b>	<b>NAME</b>	<b>DATE(S)</b>	<b>CONFERENCE/ WORKSHOP</b>	<b>LOCATION</b>	<b>REGISTRATION COST</b>
1.	Alison Homan	March 6 & March 13, 2024	NJSHA & NJIDA Speech to Print or Print to Speech? We're Asking the Wrong Question! Conference	virtual	\$99.00
2.	Donald Turner	March 18, 19 & 20, 2024	NJSBGA - Expo & Conference	Atlantic City, NJ	\$325.00
3.	Kerry-Ann Ross	February 2, 9 & 16, 2024	The Writing Revolution - Classroom Planning &	virtual	\$500.00

**HAWORTH BOARD OF EDUCATION  
MINUTES - 2-7-24**

			Implementation		
4.	Melissa Jackson	March 27, 2024	What's New in Children's Books & Creative, Powerful Strategies to Use Them in Your Program	virtual	\$295.00
5.	Adrienne Huettenmoser	March 22, 2024	Admin & Supervisors: Getting to Know the NGSS & NJSLA - Science	Bloomfield, NJ	\$175.00
6.	Jill Burgy, Michael Rucereto & Vanessa Vaglio	March 22, 2024	The NGSS, Modeling, and the NJSLA - Science, Grades 6-8	Bloomfield, NJ	\$175.00 each
7.	Erin Carr & Nicole Chamberlain	April 19, 2024	Women's Leadership Conference - Connection, Balance & Inspiration	Princeton Jct., NJ	\$99.00 each

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education accepted the resignation of Diana Caporino, Leave Replacement teacher, effective January 22, 2024.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2023-24 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michael DeFelice	ELAD 543 Leadership and the Learning Organization ELAD 680 Leading Curriculum Change for Student Achievement	Montclair State University
2.	Jacklyn Honovich	EDUC 42428 Responding to Students' Mental Health Challenges with SEL (6-12) EDUC 42376 Using SEL & Intentional Read-Alouds to Promote DEI	University of California - San Diego
3.	Katelyn Arbadji	ED 5023 Assessment Strategies CI 5103 Curriculum & Instructional Design for Diversity	American College of Education
4.	Cristina Martell	LAN 112-005L5 Italian I	Bergen Community College
5.	Cristina Martell	ED 5123 Diverse Learners	American College of Education

6.	Krina Kanellopoulos	EDUC 42326 The Science of Reading EDUC 41528 Teaching Students with Special Needs in the Mainstream Classroom	University of California - San Diego
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d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lindsey Hechler as a (.8) Leave Replacement Special Education Teacher for the remainder of the 2023-24 school year, at a prorated annual salary of \$57,805.00 (MA+60, Step 4 (.8)), benefit eligible after 60 days of employment. Start date on or about February 8, 2024.

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a stipend for the following employee for the 2023-2024 school year:

Victoria Binetti	Girl's Softball Coach	\$2,200.00
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f. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the retirement of Rosina Siniscalchi effective January 31, 2024 after 8.5 years of professional and dedicated service to her students and the Haworth Public School District.

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee # 44746881	February 12, 2024	1 day
2.	Employee # 10505279	February 5, 6 & 7 2024	3 days

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following Board of Education members. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Drew Krasny	February 23, 24 & 25, 2024	New BOE Member Orientation / Governance I	Princeton	\$0
2.	Deborah Munoz-Maniscalco	April 19, 2024	Women's Leadership Conference - Connection, Balance & Inspiration	Princeton Jct., NJ	\$99.00

S. Wunsch Moved, D. Egan Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. through h.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

*S. Wunsch - I see that we are approving graduate classes a language course. Will there be a new language offered in the future?*

*P. Wolford - Yes, but it is a process to obtain the certification so it is in the works for the future.*

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2024 to January 31, 2024 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:



<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	1/15/2024	\$325,432.93
Board Share - FICA	1/15/2024	\$6,151.65
State Share - FICA	1/15/2024	\$17,426.57
	<b>TOTAL:</b>	<b>\$349,011.15</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	1/31/2024	\$305,533.24
Board Share - FICA	1/31/2024	\$4,401.04
State Share - FICA	1/31/2024	\$17,654.85
	<b>TOTAL:</b>	<b>\$327,589.13</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2024.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of December, 2023.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Active Internet Technologies, “Finalsite” to provide website platform services for the district from July 1, 2024 through July 1, 2028 at a total cost of \$23,753.00.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the PIE 2.0 Program tuition contract (2/1/24 - 6/30/24) for student ID number 394010, for a total cost of \$25,923.92.
- f. Be it resolved that the Board, upon recommendation of the School Business Administrator approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-25 school year, and

Whereas, the Haworth Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2024-25 budget year.

Now therefore, be it resolved, that the Haworth Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2024-25 school year.

S. Wunsch Moved, T. Chang Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through f.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

NO RESOLUTIONS

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

Finance & Facilities

Curriculum & Instruction

Negotiations - *S. Wunsch explained that the committee had a good collaborative working session with the HTA and that there is a tentative agreement in place.*

Public Relations

BCSBA/NJSBA - *D. Egan shared that she attended the last School Board's meeting with S. Wunsch & D. Maniscalco and provided an overview of what was presented at the meeting. Drills, lunch policies, alternative education, new FAFSA requirement, community engagement, special ed, and more. She noted that she will share slides from the meeting with the entire BOE.*

Haworth Home & School Association

Northern Valley Regional High School & NV Educational Foundation

Legislative Chairperson

Senior Citizens Liaison

Town Council Liaison

Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:03 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*Elizabeth Yenko - 145 Surbeck Place: asked what the Board's collective thoughts about computer devices in the classroom are? Is there a plan to increase or decrease use of the devices in the classroom for the future?*

*P. Wolford - replied that he is a happy with the balance used by the teachers in the classroom, mixing in other interactive formats besides the computers. Although he also noted that devices are a necessity in today's age. He stated that the only thing that he believes needs some tweaking is during inside recess days as the students spend that time in the classroom. Working to come up with something creative for them to do while forced by weather to be inside.*

*D. Maniscalco - inquired if our 2024-25 district calendar was aligned with the high school's calendar?*

*P. Wolford - responded that we did as best as we could. For the most part it is the same, although there are still a few differences.*

**Close the Public portion:** 8:07 p.m.

## **XX. CLOSED SESSION**

S. Wunsch Moved, D. Egan Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, February 7, 2024 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 20 minutes for the purpose negotiations and HIB. Action will not be taken in public after the executive session.

**XXI. MOTION TO ADJOURN**

D. Egan Moved, S. Wunsch Seconded  
All in favor.

**ADJOURNMENT: 8:35 p.m.**

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Charles Crowley, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary