

Bylaw

ELECTION AND DUTIES OF PRESIDENT

Any Haworth Board of Education member may place a member's name in nomination; a second is not required. Election for office of the President will be conducted by roll call vote when the nominations for that office are closed. The candidate receiving the votes of a majority of Board members present and voting will be elected to office. In the event no candidate receives a majority of the votes cast, a second election shall be conducted between the two candidates receiving the highest number of votes

The president shall preside at all meetings of the board and shall perform other duties as directed by statute, state department of education regulations, and this board. In carrying out these responsibilities, the president shall:

Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the board;

- A. Consult with the superintendent/principal on the board's agendas;
- B. Appoint board committees and chairpersons;
- C. Call such meetings of the board as he/she may deem necessary upon at least two days' notice;
- D. Be an ex officio member of all board committees;
- E. Confer with the superintendent/principal on crucial matters which may occur between board meetings;
- F. Be responsible for the orderly conduct of all board meetings;
- G. Be responsible to respond to inquires from community groups, parents or municipal authorities on issues which may have direct impact on the board's deliberations either during board meetings or in committee meetings.
- H. Be responsible for leading the search for a new superintendent/principal should a vacancy in that position occurs.

As a presiding officer at all meetings of the board, the president shall:

- A. Call the meeting to order at the appointed time;
- B. Announce the business to come before the board in its proper order;
- C. Enforce the board's policies relating to the order of business and the conduct of meetings;
- D. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference. The Board encourages public participation in Board meetings. The Board President may limit the duration of a particular speaker's comments;
- E. Explain what the effect of a motion would be if it is not clear to every member;
- F. Restrict discussion to the question when a motion is before the board;

ELECTION AND DUTIES OF PRESIDENT (continued)

- G. Answer all parliamentary inquiries, referring questions of law to the board's attorney;
- H. Put motions to a vote, stating definitely and clearly the vote and result thereof.
- I. Put motions to a vote, as other board members have, to offer resolutions, to discuss questions and to vote.

The president shall have the right, as other board members have, to offer resolutions, to discuss questions, and to vote.

The president shall have the sole authority to speak to the media on behalf of the board. In the event that other board members are approached by members of the media, they should address all inquiries to the board president.

In the event the office of the President is vacated, the School Business Administrator/Board Secretary shall hold an election for President following the procedure of the organization meeting.

Adopted: January 29, 2002
 Readopted: June 26, 2007
 NJSBA Review/Update: September 2009
 Readopted: May 2010

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:6-20	The right to testify; counsel; witnesses; compulsory process
	<u>N.J.S.A.</u> 18A:6-54	Representative assembly; organization; election of board of directors and officers (educational services commission)
	<u>N.J.S.A.</u> 18A:13-12	Organization of boards; failure to organize
	<u>N.J.S.A.</u> 18A:15-1	President and vice president; election or failure to elect
	<u>N.J.S.A.</u> 18A:15-2	Removal of president or vice president; vacancies
	<u>N.J.S.A.</u> 18A:19-1	Expenditure of funds on warrant only; requisites
	<u>N.J.S.A.</u> 18A:19-9	Compensation of teachers, etc., payrolls
	<u>N.J.S.A.</u> 18A:54-18	Organization of boards of education (county vocational schools)
<u>N.J.A.C.</u> 6A:32-3.1	Special meetings of district boards of education	

Possible

<u>Cross References:</u>	*1120	Board of education meetings
	*9020	Public statements
	*9130	Committees
	*9322	Public and executive sessions

*Indicates policy is included in the Critical Policy Reference Manual.