

**Bylaw**

---

COMMITTEES

In order to use the time, effort and expertise of the members of the Haworth Board of Education effectively, the board shall operate under a committee system.

Standing Committees

The board may authorize the establishment of such standing committees from among its membership as it finds necessary to study operations in specific areas and to make recommendations for board action. It shall be the purpose of special and standing committees of the board to study specific issues at a level of detail unable to be accomplished during regular board meetings. The following rules will govern the appointment and function of such committees:

- A. The committee shall be established through action of the board.
- B. The committee chairperson and members shall be appointed by the board president. Committees shall consist of no more than three board members, one of whom shall be the President, who shall serve as ex officio member on all board committees. A member may request or refuse appointment to a committee. A member's refusal to serve on any one committee shall not prejudice his/her appointment to another committee.
- C. The committee shall be provided with a list of its functions and duties.
- D. The committee may make recommendations for board action, but it may not act for the board.
- E. The board president and superintendent/principal shall be ex officio members of all standing committees.
- F. All standing committees shall be dissolved at the end of the board's year--at the annual organizational meeting. They may be dissolved at any time by a motion of the board.

Special Committees

Special committees may be created for special assignments. The same rules shall apply to special committees as apply to standing committees, except that they shall be dissolved upon completion of their assignment.

The board's negotiating committee and the teacher's negotiating committees shall meet whenever mutually desirable for the purpose of reviewing the administration of the agreement, and to resolve problems that may arise. These meetings are not intended to bypass the grievance procedure. In addition to the three board of education representatives, the superintendent/principal shall be permitted to attend any negotiations meetings.

Committee of the Whole

The board reserves the right to meet and work as a committee of the whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings, unless so advertised.

Other Considerations

Guidelines shall be developed governing when the board's attorney may be called into a committee of the board for advice and counsel.

COMMITTEES (continued)

All committees shall report the recommendations of their committees to the board at the meeting following the dissolution of the committee.

Adopted: January 29, 2002  
Readopted: June 26, 2007  
NJSBA Review/Update: September 2009  
Readopted: May 2010

**Legal References:** N.J.S.A. 10:4-6 et seq. Open Public Meetings Act  
N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum  
N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:12-21 et seq. School Ethics Act  
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)  
N.J.A.C. 6A:28-1.1 et seq. School Ethics Commission

School Ethics Commission, Advisory Opinion, A01-93

School Ethics Commission, Advisory Opinion, A10-93

School Ethics Commission, Advisory Opinion, A33-95

School Ethics Commission, Advisory Opinion, A02-00

School Ethics Commission, Advisory Opinion, A14-00

**Possible**

**Cross References:** \*1220 Ad hoc advisory committees  
\*9121 Election and duties of president  
9320 Meetings

\*Indicates policy is included in the Critical Policy Reference Manual.