

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER – 6:30 PM

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On July 21, 2011, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Dr. George Kipel – *Arrived at 7:50 PM*
Ms. Karen Leddy
Mrs. Anna Reduce
Mrs. Stacey Rosenfeld
Mrs. Donna Weintraub
Ms. Jackie Guenego, Vice President
Mr. Warren Sutnick, President

Dr. Paul Arilotta

Board of Education's Goal Setting Session for the 2011-12 school year with Mrs. Susan McCusker from NJSBA.

3. ADMINISTRATIVE REPORTS

a. Superintendent/Principal

- *Summer school program had a good turnout. Work is being done on platform. Going through building and getting everything clean and ready to go to open smoothly in September.*

4. MEETING OPEN TO THE PUBLIC (AGENDA ITEMS ONLY) – 7:15 PM

Nothing.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

7:15 PM – Closed to public.

5. COMMUNICATIONS

6. AGENDA ITEMS (The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll call consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.)

a. **Finance/Budget/Facilities**

1. ROD Grant discussion.

- *Mr. Sutnick: We do not want to miss any deadlines. We must notify the State by February as to how we are going to fund ROD grant. If we're close to being in a position to fund with our CAP reserve account, there is no reason to wait. Let's get our paperwork in so that next summer, we can do all the work.*
- *Discussion.*
- *Mrs. Reduce: Brought to our attention by Ray and Pat that we need to file with the State letting them know that we will be using our own money and not filing for a referendum.
(To be put on August agenda.)*

2. *Ms. Guenego Moved, and Ms. Leddy Seconded.*

The Haworth Board of Education approves the use of the additional 2011 State Aid in the amount of \$74,651 for future budgeting purposes as recommended within the State guidelines.

- *Mr. Sutnick: Received word from the governor that we would get this money. There are guidelines as to how we should use this money: 1) Give back tax return in this year to the public, or 2) Put it toward future budgeting purposes. It should be used to offset tax increases. Next year, we should only go out on a 1% tax increase. We can carry this forward over the next two school years. Next year, we can decide if we are going to use it in that budget or the next year's budget.*
- *Discussion.*
- *Mr. Sutnick: We then have to report back to the State what we decided to do. It is troubling that we're given the money and then told we have to report back to the State as to how we're going to use it. The Business Administrator does not like the fact that the office is keeping records of what School Boards are doing.*

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

3. ____ Moved, and ____ Seconded.

The Haworth Board of Education approves the July 2011 Bills and Claims (pending); and the March, April, and May 2011 Treasurer's Reports.

Roll Call Vote:

In Favor:

Against:

Abstentions:

Ms. Guenego
Moved to table;
Mrs. Reduce
Seconded. All in
favor.

4. *Mrs. Reduce* Moved, and *Ms. Guenego* Seconded.

The Haworth Board of Education post-approves the June 30, 2011, Bills and Claims.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

5. *Mrs. Weintraub* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves Budget Transfers as of 6/30/11 and authorizes the Superintendent/Principal/Board Secretary and Business Administrator to make additional transfers as necessary to be ratified at the next Board meeting in order to comply with State requirements and in accordance with Board policy. No major account or fund has been over-expended in violation of the current expense, capital outlay or debt service funds as designated in N.J.A.C. 6:20-2A.2 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

6. *Mrs. Weintraub* Moved, and *Mrs. Reduce* Seconded.

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 7/27/11 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

7. *Mrs. Weintraub* Moved, and *Mrs. Reduce* Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 7/27/11, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

8. *Mrs. Reduce* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the following old and outstanding checks issued from the School Fund account be canceled as recommended by the auditor. Proceeds from these checks are to be recorded as revenue in the School Fund account.

Check # 1002 Date 7/13/09 Payee: Global Care Unlimited Amount: \$2,500

TOTAL OUTSTANDING: \$2,500.00

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

9. *Mrs. Reduce* Moved, and *Ms. Guenego* Seconded.

The Haworth Board of Education approves payment of \$450 to establish a Section 125 Health Benefits Program for medical benefits.

- *Mr. Sutnick: Last year, Board of Education decided and voted on giving non-contracted employees the ability to not contribute 1.5% toward benefits until the current teacher's contract is over. There are about 6 employees. A new law came out that said we cannot do that anymore because they do not have a contract. As of 7/1/11, they have to start paying 1.5% toward their medical insurance. We would need to set up the Section 125 for next year anyway when teachers begin contributing. It is a one-time fee.*

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

10. *Mrs. Weintraub* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the following teachers to attend the Stephanie Harvey Workshop (2-days) in August 2011 for a fee of \$395 per person:

Natalie Ardisson
Celeste Bester
Jane Cabourg
Maria DiCarlantonio
Rebecca Hall
Alicia Kosakowski
Cynthia Talty

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

- b. School Operations and Curriculum**

1. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the following course for Nicole Haramis for the 2011-12 school year – The Kinesthetic Classroom: Teaching & Learning Through Movement at the Regional Training Center, College of New Jersey.

- *Mr. Sutnick: There is a new state law that restricts employees from taking continuing education courses.*
- *Mrs. Reduce: If you go to the Governor's website, it spells it out.*

Roll Call Vote:

In Favor: All

Against:

Abstentions:

2. *Mrs. Reduce* Moved, and *Ms. Guenego* Seconded.

The Haworth Board of Education approves the following class trips for the 2011-12 school year:

Buehler Science Center, Bergen Community College, Grade 5
Sterling Mineral Mine Museum, Ogdensburg, NJ, Grade 6
NJIT, Newark, NJ, Middle School Science

Roll Call Vote:

In Favor: All

Against:

Abstentions:

3. *Mrs. Weintraub* Moved, and *Mrs. Reduce* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carmelo Sortino and Ron Cuneo to present a “Kick-start Algebra” program from 8/22/11 to 8/31/11 for the students opting into the algebra program for the 2011-2012 school year at the Board-approved stipend.

- *Mrs. Weintraub: There is no fee reflected in the motion.*
- *Dr. Arilotta: This is at an approved rate, a stipend based on a per diem amount that we pay for the summer school program. This is an optional program for students.*
- *Discussion.*
- *Mrs. Rosenfeld: Are these primarily 8th grade students?*
- *Dr. Arilotta: Yes.*
- *Mrs. Reduce: I think it's wonderful that we're providing this opportunity for so many students that haven't been given the opportunity in the past.*
- *Dr. Arilotta: This was Mr. Cuneo's and Mr. Sortino's idea. I am very proud that they stepped up to the plate to take advantage of this. In Mr. Sortino's interview process, when we started talking about the Board's goal about opening up the algebra program to more students, he was very eager to do something along these lines.*
- *Mrs. Weintraub: I think this is the example of the process working the way it's supposed to work. This is very reflective of the Board's goal concerning math.*

Roll Call Vote:

In Favor: All

Against:
Abstentions:

c. Personnel

1. *Mrs. Weintraub Moved, and Mrs. Reduce Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Laurie Roncati as Web Master for the 2011-12 school year at a stipend of \$1,500.

Roll Call Vote:
In Favor: All
Against:
Abstentions:

2. *Mrs. Weintraub Moved, and Ms. Guenego Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following teachers for the 2011 summer school program at the following Board of Education-approved rates:

Jane Cabourg.....\$2,100.00
Ron Cuneo.....\$2,100.00
Erin Carr.....\$2,100.00
Nancy Wise.....\$2,100.00
Cathy DiGiacinto.....\$1,050.00
Alicia Kosakowski.....\$700.00
Lisa Maketansky.....\$350.00

Roll Call Vote:
In Favor: All
Against:
Abstentions:

3. *Mrs. Weintraub Moved, and Ms. Guenego Seconded.*

With regrets, the Haworth Board of Education accepts the resignation of the following employees as of 6/30/11:

- *Dr. Arilotta: It is really with regret in all these situations. Mrs. Kuhnert advocated well for our children. Will miss working with her. Mrs. Dudar has worked well with the students and teachers for a long time. Mrs. Valdivia has been working with us for long time as a substitute teacher, as well as a lunch aide, and has been wonderful with the children. We will miss them all.*

Martha Kuhnert.....Social Worker
Angela Dudar.....Classroom Aide
Marie (Betty) Valdivia.....Lunch Aide

Roll Call Vote:
In Favor: All
Against:

Abstentions:

4. *Mrs. Weintraub* Moved, and *Ms. Guenego* Seconded.

With regrets, the Haworth Board of Education accepts the retirement of Anna Maria DeRiso as lunch aide as of 6/30/11.

- *Dr. Arilotta: It is a difficult job to serve our children in the cafeteria; she did it well. I am very pleased we have the level of people that we have working with our children, and we will miss Mrs. DeRiso.*

Roll Call Vote:

In Favor: All

Against:

Abstentions:

d. Board Operations

1. *Ms. Guenego* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves Joint Town Council/Board of Education meeting to be held on 8/3/11 (time to be determined) at the Haworth Borough Hall.

- *Mr. Sutnick: We received a questionnaire from the Governor's office called Best Practices which is due September 1. Must answer yes to 85% of the 88 given questions in order to get aid.*
- *1) Does school allow the town to use our fields?*
- *2) Does school and municipality have an Interlocal Shared Services Agreement?*
- *3) Does town council and Board of Education hold a joint meeting annually?*
- *Mayor's next meeting is August 3, 2011. If four of us can attend this meeting and have one agenda item put on (which would be their ratifying the shared services agreement), this would mean we are adhering to Best Practices.*
- *Discussion.*
- *It was agreed that four could attend.*
- *Dr. Kipel: Would we have the benefit of using them for other services?*
- *Mr. Sutnick: Yes, I think we would.*

Roll Call Vote:

In Favor: All

Against:

Abstentions:

2. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves inter-local agreement for shared services with municipality (lawn maintenance, etc.)

Roll Call Vote:

In Favor: All

Against:

Abstentions:

3. *Mrs. Reduce* Moved, and *Dr. Kipel* Seconded.

The Haworth Board of Education approves the second reading of the following policies:

- a. 5141 – Health
- b. 5141.8 – Sports Related Head Injury-Concussion

Roll Call Vote:

In Favor: All

Against:

Abstentions:

- 4. *Mrs. Weintraub* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves **revised** (previously-approved) Policy # 1330 – Use of School Facilities.

- *Mr. Sutnick: We need to notify soccer and basketball as soon as possible that they need to deposit money before they use our facilities.*
- *Mrs. Reduce: I will notify basketball and soccer.*

Roll Call Vote:

In Favor: All

Against:

Abstentions:

7. COMMITTEE REPORTS:

Finance & Budget:

Finance – Mrs. Reduce, Ms. Leddy, Ms. Guenego

Facilities – Dr. Kipel, Mrs. Weintraub, Mrs. Rosenfeld

- *Dr. Kipel: Discussion about roof. Anything going on with roof leaks?*
- *Dr. Arilotta: Mr. Orozco has someone coming in to look at the kindergarten leaks. We are waiting for another individual to come in and give an estimate.*
- *Dr. Kipel: Mrs. DeRosa's room had leaks also.*
- *Mr. Sutnick: Our goal is to have the roofs repaired before school opens.*

Hybrid – Dr. Kipel, Ms. Leddy, Ms. Guenego

School Operations & Curriculum:

Policy – Ms. Leddy, Dr. Kipel, Mrs. Rosenfeld

Program & Personnel – Mrs. Reduce, Ms. Guenego, Mrs. Weintraub

- *Mrs. Weintraub: We had a very successful, productive P&P meeting last month.*
- *Mrs. Reduce: Mrs. Leddy sat in with us. Focus of discussion was reviewing school goals, particularly on the math program and upgrades to the math program.*

Board Operations:

BCSBA/NJSBA – Mrs. Reduce

Joint Boards – Mr. Sutnick, Ms. Guenego

Public Relations – Mrs. Rosenfeld, Dr. Kipel, Ms. Leddy

Haworth Home & School Assn. – Mrs. Weintraub, Ms. Leddy, Mrs. Rosenfeld

Northern Valley Regional H.S. – Ms. Leddy

Legislative – Mrs. Rosenfeld

Senior Citizens – Mrs. Reduce

Town Council – Dr. Kipel, Mr. Sutnick

NV Educational Foundation – Ms. Guenego

Negotiations – Mr. Sutnick, Dr. Kipel, Mrs. Weintraub

8. MEETING OPEN TO THE PUBLIC

Open to public – 7:58 PM.

Please be advised that each member of the public will be limited to speak for 3 minutes during the Open Session.

- *Mrs. Rinckoff: Math program – used to be tracked and now it is not. Are teachers teaching entire group in one class or are there still different classes?*
- *Mr. Sutnick: Different grades received different letters because it is differentiated in middle school.*
- *Dr. Arilotta: Improvement occurred as a result of conversations we had in the P&P meeting.*
- *Ms. Jancek explained the process for the 6th, 7th and 8th grade math/algebra classes. Sixth graders will be split into two sections of heterogeneous students. It will be situational based on what the teachers are getting from the kids, or if they see a group that needs more hands on, they'll get that.*
- *Mrs. Ross: Will there be aides in the room?*
- *Ms. Jancek: That depends.*
- *Mrs. Rinckoff: The push is for more algebra, and there are certain kids that are not going to be in that group. I just don't want to lose focus on the child that will never succeed in algebra.*
- *Ms. Jancek: It's a little different in 7th and 8th grades, but every grade will have both teachers. 7th grade will be grouped by ability, and teachers will be team teaching. 8th grade will be composed of 8th grade algebra and 8th grade math (which will be an in-depth review of pre-algebra.) There is a middle section – kids who would be successful if they are pushed. We are giving those kids an option to choose math or algebra. There will be checkpoints throughout the year to ensure that the kids are successful.*
- *Dr. Arilotta: Mr. Sortino came to the district as an adjunct professor at BCC. He was talking about doing exactly this. One professor would do the lessons, and Mr. Sortino would sit in and help all the kids and then set up small groups and additional sessions with kids who needed additional support. Pacing and assessments will be the same.*
- *Mrs. Panzella: What will the kids be doing if they are faster than the pace?*
- *Discussion.*
- *Ms. Jancek: This simply offers us an opportunity to do more differentiation.*
- *Mrs. Weintraub: This was not done in a vacuum in Haworth Public School. Districts a bit larger have been successful in large models. The overall goal is that there are kids whose light bulbs do not go off in fifth grade. Those whose light bulbs go on a little earlier could possibly move to geometry sooner.*
- *Ms. Guenego: Thinking along the lines of math educators, we have to get away from the idea that "I am not a math person." Like Mrs. Weintraub said, the light bulb may come on a little later.*
- *Mrs. Reduce: We're trying to allow flexible grouping so that all kids can achieve their potential. Sometimes a concept is introduced, and immediately some kids get it. It does not mean that those kids are going to be doing the same problems over and over. Enrichment is taking that concept and going to the next level with it. This is what individualized instruction is supposed to be. Kids that need additional support get it. Kids that "absolutely get it" receive enrichment. We looked outside the Valley where 85% of students taking 8th grade Algebra are successful. I think it's wonderful to have two teachers. Even the strongest math students may need a little support periodically. Kids are going to have every opportunity to be successful and supported.*
- *Mrs. Ross: Will all kids have the same exam?*
- *Ms. Jancek: Yes.*

- *Mrs. Rinckoff: Will students travel in that same 30-student group?*
 - *Ms. Jancek: Math will be connected to specials but not other content areas. Half might have gym, health and art, etc., but they will not travel in a group of 30 to their next subject.*
 - *Mr. Shinder: I believe the Board and Dr. Arilotta want what's best for the school. I worry about my children in the New Jersey public education system. There are bad things going on in the last year that are going to horribly impact education, such as 2% cap, Superintendent's cap, health insurance reform, loss of state aid. One thing we can control is our program. Mr. Sutnick, you said you wished \$85,000 would suddenly appear; well, the Governor is giving you \$75,000. I believe we should bump up the music program to 3/4 and the librarian to 3/4, and retain a half-time Spanish teacher. A lot can be done with this money.*
 - *Mr. Sutnick: Thank you.*
- Closed to public: 8:18 PM.*

9. OLD BUSINESS

10. NEW BUSINESS

- *Next Board of education meeting – scheduled for August 30, 2011, at 6:30 PM.*

11. ADJOURNMENT TO CLOSED SESSION

8:20 PM – Mrs. Reduce Moved, and Mrs. Weintraub Seconded. All in favor.

12. SUNSHINE RESOLUTION

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, July 27, 2011, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel.

Please be advised that the Board may be going into executive session for approximately 30 minutes. Action may/may not be taken in public after the executive session.

Mr. Sutnick, President
Board of Education

Dr. Arilotta
Superintendent/Principal/Board Secretary