

**HAWORTH BOARD OF EDUCATION**  
**Agenda**

**1. CALL TO ORDER – 6:30 PM**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On June 2, 2011, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Dr. George Kipel  
Ms. Karen Leddy  
Mrs. Anna Reduce  
Mrs. Stacey Rosenfeld  
Mrs. Donna Weintraub  
Ms. Jackie Guenego, Vice President  
Mr. Warren Sutnick, President

Dr. Paul Arilotta

**3. BOARD SELF-EVALUATION AND GOAL SETTING SESSION (with NJSBA)**

**4. RECONVENE TO PUBLIC SESSION – 8:00 PM**

- *Mrs. Susan McCusker, NJSBA, went over the Board Self-Evaluation and Goals. Planning and Student Achievement were the two most important goals of this Board. Three areas of Board's strength: 1) Finance, 2) Board Operations, and 3) Board/Staff Relations. Areas for growth: Board Performance (how the Board works together as a whole); and Professional Development Planning.*

**5. ADMINISTRATIVE REPORTS**

a. Superintendent/Principal

- *Wonderful graduation. Reception afterward was just as wonderful. The close of school went well yesterday. Custodians are getting ready to clean the school for the summer. Summer school begins next Monday for 35 students with an 11-day session for language arts and math.*

**6. MEETING OPEN TO THE PUBLIC (AGENDA ITEMS ONLY)**

*8:30 PM – Open to public.*

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

- *Mr. Shinder: This was a great year. Enjoyed the poetry festival in the third grade. Spanish teacher helped his son out quite a bit, making sure he “got it.” We have a lot of*

*challenges in the future. Dr. Arilotta has brought integrity, stability and knowledge to the district. Half-time position – people do the same amount of work in fewer days. It will be a challenge to use the time efficiently. I have seen this first-hand when someone goes from full-time to half- or three-quarters' time position. If you got some more funding and \$80,000 came to Haworth Public School, do you have a plan you can share with us? Could we restore something?*

- *Mr. Sutnick: We will cross that bridge when we come to it. Our concern is that our State aid will be reduced.*
- *Mr. Shinder: Maybe there is another group who would fund raise for the librarian? The biggest challenge you will have moving forward if this bill passes tonight in New Jersey about pensions and health insurance is going to be trying to retain good teachers. It is going to be hard. This thing that is being voted on tonight – 5 years from now, this problem may creep up again.*
- *Mrs. Jahn: Should be \$33,982 on motion #8a12; could we tie this to the music program?*
- *Mr. Sutnick: If you look at our gift policy, you fund raised for the music program; we accepted it into our General Fund. We cannot vote to accept that it is designated to a specific program. We know where this money is going because you fund raised for it, but we cannot accept it for the music program.*
- *Mrs. Jahn: I knew we could not direct it to salary but that we could direct it to the program. I saw something on the agenda with a small number (gift).*
- *Mr. Sutnick: It is below \$25,000. Gift policy says anything below \$25,000, the Superintendent/Principal can accept.*
- *Mrs. Jahn: I commend you for listening to the public and allowing us to do as much as we could for the program. Questioned the new teacher evaluation system.*
- *Mr. Sutnick: It is basically laying out a very specific teacher evaluation. The Governor's office has presented to the public a 41-page report of a pilot program and is inviting districts who may want to participate in it. It would be a \$50,000 grant that our district would get. You can go on line and look it up.*

**7. COMMUNICATIONS**

**8. AGENDA ITEMS (The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll call consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.)**

**a. Finance/Budget/Facilities**

1. *Ms. Guenego Moved, and Ms. Leddy Seconded.*

The Haworth Board of Education approves the June Bills and Claims (**attached**); Check Register Report as of 5/31/11; and Board Secretary's Report as of 5/31/11.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Ms. Guenego Moved, and Ms. Leddy Seconded.*

The Haworth Board of Education post approves the 5/27/11 Bills and Claims.

**Roll Call Vote:**  
**In Favor: *All***  
**Against:**  
**Abstentions:**

3. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves Budget Transfers as of 5/31/11 and authorizes the Superintendent/Principal/Board Secretary and Business Administrator to make additional transfers as necessary to be ratified at the next Board meeting in order to comply with State requirements and in accordance with Board policy. No major account or fund has been over-expended in violation of the current expense, capital outlay or debt service funds as designated in N.J.A.C. 6:20-2A.2 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Roll Call Vote:**  
**In Favor: *All***  
**Against:**  
**Abstentions:**

4. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 6/23/11, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**Roll Call Vote:**  
**In Favor: *All***  
**Against:**  
**Abstentions:**

5. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 6/23/11, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

**Roll Call Vote:**  
**In Favor: *All***  
**Against:**

**Abstentions:**

6. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the tax schedule of payment dates for July 2011 through June 2012.

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

7. *Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the Bank of New Jersey as the official depository of the Haworth Board of Education for either operating, investment or school funds.

- *Mrs. Weintraub:* Did we hear back about whether TD Bank would waive its fees?
- *Mr. Sutnick:* They will not. *Mrs. Rosenberg* has approached Bank of NJ and asked if they would give to us what TD Bank had offered us.

**Roll Call Vote:**

**In Favor:** *Mr. Sutnick, Mrs. Weintraub, Ms. Guenego, Dr. Kipel, Ms. Leddy, Mrs. Rosenfeld*

**Against:**

**Abstentions:** *Mrs. Reduce*

8. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the installation of an upgraded telephone system in order to meet mandatory compliance for classroom security and to gain savings and efficiencies in subsequent years phone costs.

- *Mrs. Rosenfeld:* I asked four times for the date of compliance and have not gotten an answer.
- *Dr. Arilotta:* I asked *Mrs. DeRiso* to respond to you. She showed me the paragraph that she was going to send to you. The High School's technology administrators do not have a specific compliance date, but both of them know that this is in the requirement for our emergency plan. Teachers must be able to contact directly the policy, emergency services, etc. I think it is an essential requirement.
- *Mrs. Rosenfeld:* The question is when do we need to be in compliance? If it is 2013, our financial situation may be very different. If this is going on for 5-8 years, we have not done it yet.
- *Ms. Guenego:* We are financing this through the After School Program. It is not like we could take this money and put it into a budget.
- Discussion ensued.
- *Dr. Arilotta:* I do not recall a specific date.
- *Mr. Sutnick:* Our technology fell behind in the past few years because of turnover in administration. We have been kicking this around for 10 months and, God forbid, something happens now. It concerns me that it is sitting here and we're not doing anything with it. *Mrs. DeRiso* has the ability to free up some money in next year's budget.

- *Mrs. Weintraub: I have a question, Dr. Arilotta, I know it's been asked several times, maybe you need better control in ensuring these questions are answered. It should not take a few questions in order to get an answer.*
- *Dr. Arilotta: I did not need to make a recommendation that Mrs. DeRiso would get back to me.*
- *Mrs. Weintraub: Moving forward, I would like this put on the "do this better" list.*
- *Dr. Arilotta: Options were half the money from surplus and half from After School Program account.*
- *Mr. Sutnick: Mrs. DeRiso said she would use part of it from the After School Program this year and part of it from the surplus next year.*
- *Mrs. Rosenfeld: I am not disputing that we should do this. I want to be clear that I was asking if there was a state-mandated compliance date.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

9. *Ms. Guenego Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education graciously accepts the \$5,000 donation check from the HTA toward the purchase of a SMARTBoard and related equipment, (i.e., projector and speakers) not to exceed \$5,000.

- *Thank you from the Board of Education. This is very nice.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

10. *Ms. Guenego Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education designates the following accounts as the official accounts which the Board of Education of the Borough of Haworth will use during the remainder of the 2010-11 school year through the 2012 reorganization meeting.

- AGENCY ACCOUNT – Bank of New Jersey – authorized signatories Business Administrator, Superintendent/Principal/Board Secretary or the Board President.
- PAYROLL ACCOUNT – Bank of New Jersey – authorized signatories Treasurer of School Monies or, in an emergency, Superintendent/Principal/Board Secretary and Business Administrator.
- STUDENT SCHOOL FUND ACCOUNT – Bank of New Jersey – authorized signatories Business Administrator, Superintendent/Principal/Board Secretary or, the Assistant Principal.
- OPERATING ACCOUNT – Bank of New Jersey – authorized signatories Board President, Superintendent/Principal, Treasurer of School Monies, or, in an emergency, the Business Administrator and Board Vice President.
- PETTY CASH ACCOUNT – Bank of New Jersey – authorized signatories Business Administrator, Superintendent/Principal/Board Secretary or the Assistant Principal.
- CAPITOL PROJECTS REFERENDUM ACCOUNT – Bank of New Jersey –

authorized signatories Board President, Superintendent/Principal, Treasurer of School Monies, or, in an emergency, the Business Administrator and Board Vice President.

- AFTER SCHOOL ACCOUNT – Bank of New Jersey – authorized signatories Business Administrator, Superintendent/Principal/Board Secretary or the Assistant Principal.
- CAPITAL RESERVE ACCOUNT – Bank of New Jersey – authorized signatories Board President, Superintendent/Principal, Treasurer of School Monies, or, in an emergency, the Business Administrator and Board Vice President.

**Roll Call Vote:**

**In Favor:** *Mr. Sutnick, Mrs. Weintraub, Ms. Guenego, Dr. Kipel, Ms. Leddy, Mrs. Rosenfeld*

**Against:**

**Abstention(s):** *Mrs. Reduce*

11. *Mrs. Reduce Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education approves the transfer of all surplus funds beyond the required 2% into the capital reserve account.

- *Mrs. Rosenfeld: Why is there no amount on this? Didn't I see an amount on the previous agenda?*
- *Mr. Sutnick: We have to wait until our books are closed out. That is why we do not have a number in this motion, but we must vote on it by June 30. It can only go into capital reserve; it cannot go anywhere else.*
- *Mrs. Rosenfeld: Could this money be used for more microphones or more cameras?*
- *Mr. Sutnick: Yes. There are a couple of bills Mrs. DeRiso wants to pay now to free up some of our money for next year.*
- *Mrs. Weintraub: This money cannot go to a salary.*
- *Ms. Leddy: It can be used for emergency and capital improvements, right?*
- *Mr. Sutnick: Yes.*
- *Mrs. Rosenfeld: Can it go to repair the leak in the middle school wing?*
- *Mrs. Weintraub: Yes. At any time, the capital reserve can be used to make repairs in the building.*
- *Discussion ensued.*
- *Dr. Arilotta: There is another project I have asked for an estimate on – outside Hawk hall the blacktop is breaking down. There are holes that are not repairable. I have asked Bob Armstrong to look at that. He recommended getting bids on it. Bob is also getting bids to repair the fence. I also have concerns for the walkway near the fourth and fifth grade wing.*
- *Mrs. Rosenfeld: The \$250,000 from last week – is this the same motion?*
- *Mr. Sutnick: yes, that dollar amount should not have been on the agenda. It ties our hands. The ways it is worded now gives us more flexibility.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

12. *Mrs. Reduce Moved, and Ms. Guenego Seconded.*

The Haworth Board of Education graciously accepts the ~~\$33,932~~ \$33,982 donation from the HHSA for the 2011-2012 school year.

- *Mrs. Weintraub moved to change amount (per Mrs. Jahn in the audience) to \$33,982; Ms. Leddy seconded. All in favor.*
- *Mr. Sutnick: Thank you to everyone who spent time working on this. Especially thank you to the HHSA for spearheading this.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**b. School Operations and Curriculum**

1. *Mrs. Weintraub Moved, and Mrs. Reduce Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves courses for the following teachers:

- Jacquelynn Fishbein: Qualitative Research Methods in Education, Rutgers University.
- Jacquelynn Fishbein: Inquiry II, Rutgers University.
- Jacquelynn Fishbein: Urban Education, Rutgers University.
- Jacquelynn Fishbein: Leadership II, Rutgers University.
- Jacquelynn Fishbein: History of School Reform in America, Rutgers University.
- Kerry-Ann Hoy: The High Performing Teacher, MaryGrove College.
- Erin Carr: Math-Teaching for Understanding, MaryGrove College.
  - *Discussion ensued as to whether or not teachers can take courses outside of their teaching realm and still be approved by the Board.*
  - *Mrs. Reduce: Mrs. Fishbein is not looking for reimbursement. Why are we approving these?*
  - *Dr. Arilotta: If she wants to move forward on the salary guide, they must be approved by the Board first.*
  - *Mrs. Reduce: I know their contract allows this, but someone can be getting a doctorate in basket-weaving, and we will reimburse them. Even if we don't offer reimbursement for the courses, it moves them on the salary guide, so eventually we do pay for it.*
  - *Dr. Kipel: By our approving this, we will eventually be paying her.*
  - *Ms. Guenego: What criteria is used? Do we ever not approve a course?*
  - *Dr. Arilotta: If it is from an accredited college or university, courses are approved.*
  - *Ms. Guenego: We finance somebody's career and then they move on from the district. For negotiations in the future, maybe we need to refine this area.*
  - *Discussion.*
  - *Dr. Kipel: There is a limit to the number of credits we pay for.*
  - *Mrs. Reduce: We have paid for other degrees that did not pertain to the teacher's assignments in the school.*
  - *Mr. Sutnick: To discourage somebody from getting a degree – what kind of message are we sending? That we won't approve a course that a teacher pays for on his/her own?*

- *Dr. Arilotta: We should encourage people to get their degrees. We should be encouraging people to develop their leadership capacity at the risk of paying for it.*
- *Discussion ensued.*
- *Ms. Guenego: Urban Education – that does not pertain to our school. These courses will allow her to move up on the salary guide very quickly.*
- *Mr. Sutnick: We should then limit the number of classes we pay for.*
- *Mrs. Weintraub: If someone were getting a doctorate in Greek, and we do not and will never offer that here in the school, why should we have to pay for that course?*
- *Discussion.*
- *Mrs. Reduce: This is, in my opinion, going in the right direction. It is nice that she is paying for her own classes since they do not pertain to her teaching assignment.*
- *Dr. Arilotta: Some schools of education are putting together doctorate programs using a cohort process which takes a person from beginning to end in about 18 months – and probably a cohort that begins in the summer, an extensive summer program. You can do a doctorate program in 18 months now. This is more the rule today.*
- *Discussion ensued.*
- *Mr. Sutnick: I think investing in our staff's education is priceless. I think even if they learn Greek, they are learning. The most important thing we can give our staff is to further their education.*
- *Ms. Leddy: A corporation would never say to you, "Take whatever course you want, and we'll pay for it."*
- *Discussion ensued.*
- *Ms. Guenego: I do not think it is wrong for us to be having this conversation. I do not think it's implausible for us to refine this so we may monitor how we are spending our money.*
- *Dr. Arilotta: I think this is timely, and I think it is appropriate to look at the contract every three years.*
- *Dr. Kipel: The pace of this seems excessive. It will pay back itself in two years. We should be fiscally responsible and only grant some credits.*
- *Mrs. Reduce: If, by contract, we only approve three credits a year, we cannot approve this. This is circumventing the system.*
- *Mr. Sutnick: Then I think we need to have specific language in the contract that limits how often a person can move up on the salary guide.*
- *Ms. Guenego: I think it's a loophole.*
- *Dr. Arilotta: The language says it should be approved.*
- *Dr. Kipel: I do not think we have ever approved this many credits for a person in one year.*
- *Mrs. Reduce: This is something we need to look at for the next contract.*

**Roll Call Vote:**

**In Favor: Ms. Leddy, Mrs. Reduce, Mrs. Rosenfeld, Mrs. Weintraub, Ms. Guenego, Mr. Sutnick**

**Against: Dr. Kipel**

**Abstentions:**

2. *Mrs. Reduce* Moved, and *Ms. Guenego* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the holiday schedule for 12-month staff for the 2011-2012 school year.

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

**c. Personnel**

1. *Mrs. Reduce* Moved, and *Dr. Kipel* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ali Zigami and Kevin Sahraie as part-time summer custodians for the summer 2011 at an hourly rate of \$10.00.

- *Mrs. Reduce:* *Who will be supervising? Pritchard?*
- *Dr. Arilotta:* *Yes.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

2. *Mrs. Weintraub* Moved, and *Dr. Kipel* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves salary for all classroom aides hired for the 2011-2012 school year on a pay scale as follows:

The first 1-3 years: \$20 per hour

From 4-6 years: \$22 per hour

After 6 years: \$24 per hour

- *Mr. Sutnick:* *We had one resignation of an aide. We will be bringing in a new aide in September.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

3. *Mrs. Weintraub* Moved, and *Ms. Leddy* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education establishes a .5 music position for the 2011-2012 school year.

- *Mrs. Weintraub:* *The Board thanks the HHSA and all those who fund-raised so we could afford this.*
- *Mr. Sutnick:* *Board of Ed is very happy to be able to re-establish this position.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

4. *Mrs. Weintraub* Moved, and *Dr. Kipel* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education establishes a .5 librarian position for the 2011-2012 school year.

- *Ms. Guenego: I am beyond thrilled.*
- *Ms. Leddy: We are heading in the right direction as a school.*
- *Mr. Sutnick: There were some outstanding fund raising efforts that were overtaken. The HHSA will help fund this. Thank you for that.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

5. *Mrs. Weintraub* Moved, and *Ms. Guenego* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Carmelo Sortino, BA Step 1, as math teacher for the 2011-2012 school year as of 9/1/11 at a salary of \$45,040.

- *Mr. Sutnick: We welcome Mr. Sortino to our district.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**d. Board Operations**

1. *Mrs. Reduce* Moved, and *Dr. Kipel* Seconded.

The Haworth Board of Education approves the second reading of the following policies:

- a. 1100 – Communicating with Public.
- b. 1120 – Board of Education Meetings
- c. 5114 – Suspension & Expulsion
- d. 5131 – Conduct/Discipline
- e. 5131.1 – Harassment/Intimidation & Bullying
- f. 5131.5 – Vandalism/Violence
- g. 9200 – Orientation & Training of Board Members

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Ms. Guenego* Moved, and *Mrs. Reduce* Seconded.

The Haworth Board of Education approves the first reading of the following policies:

- a. 5141 – Health
- b. 5141.8 – Sports Related Head Injury-Concussion

- *Dr. Arilotta: Received an email about concussion training program funded through Englewood Hospital. It is scheduled for Aug. 3 at 6:30 PM. There are speakers, including doctors, a former NFL player. We will be sending a Connect Ed out to the community tomorrow. All community members are invited.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

3. *Mrs. Reduce Moved, and Ms. Guenego Seconded.*

The Haworth Board of Education approves the minutes from the 5/3/10, 5/10/11 and 5/27/11 meetings.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

4. *Mrs. Reduce Moved, and Mrs. Weintraub Seconded.*

The Haworth Board of Education approves the following Board meeting dates (*dates are subject to change*):

July 2011 (to be determined)  
August 2011 (to be determined)  
September 13, 2011  
September 20, 2011  
October 11, 2011  
October 18, 2011  
November 8, 2011  
November 15, 2011  
December 13, 2011  
December 20, 2011

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

5. *Mrs. Weintraub Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education authorizes Warren Sutnick to file a letter of intent by 6/30/11 for the State Grant for a new teacher evaluation system.

- *Mr. Sutnick: We are going to have a conversation with the HTA prior to filing the application.*
- *Dr. Arilotta: I would like to see a letter from the President of the Board of Education asking for a very clear outline of the goals and what the end result will be of how many people will have to be out of the building. I've read the report and the research on this. There was a special committee that was*

*assigned by the State Board of Education to look at this goal. It seems there was very little discussion; and there was no discussion about how Boards of Education, superintendents and teachers would be participating in this program or what the impact would be on the educational program in terms of keeping the teachers in the classrooms. I would ask that the letter be more of a question about the explanation, how much time is going to be spent.*

- *Ms. Guenego: The State is calling it a letter of intent. If we get selected and find out it is onerous and horrible, we will give them back their money and say, "No, thank you."*
- *Mr. Sutnick: The amount of the grant would only be about \$50,000 because we only have about 50 teachers. I will forward the pilot teacher evaluation program that has a fairly detailed matrix. It takes test scores into account. Because it is a pilot, it will have no impact on our teachers going forward.*
- *Discussion.*
- *Mrs. Weintraub: I cannot imagine that the HTA would support it.*
- *Mr. Sutnick: Board and HTA have an open and honest relationship. If we miss the deadline, then it is done. I think we should file it, reach out to the HTA, and go over it with them. Program and Personnel will review it and we will have our Board of Education meeting before the application deadline. We will make this an agenda item for the P&P meeting on July 8.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**9. COMMITTEE REPORTS:**

**Finance & Budget:**

Finance – Mrs. Anna Reduce, Ms. Karen Leddy, Ms. Jackie Guenego

- *Mrs. Reduce: We want to try to meet with Mrs. DeRiso and Mr. Jacobus to discuss the bid process and threshold.*

• *Dr. Arilotta: Pat is here every Tuesday and Thursday. Let's try to set up a meeting.*

Facilities – Dr. George Kipel, Mrs. Donna Weintraub, Mrs. Stacey Rosenfeld

- *Dr. Kipel: We're going to try to consolidate the Hybrid and Facilities Committees back into one. I did get a bit of feedback on Viridian. Because the \$25,000 retainer – they are still not honoring that. There is some dissatisfaction. We should discuss whether or not we should go forward with this or with something else. They have not yet started giving us the power from Viridian.*

- *Mr. Sutnick: If we are not with Viridian yet, how can there be any dissatisfaction? And who told you this? Mrs. Jasionowski?*

• *Dr. Kipel: Yes.*

- *Mr. Sutnick: I read in the paper that Bergenfield switched over. It is odd that we haven't yet.*

Hybrid – Dr. Kipel, Ms. Leddy, Ms. Guenego

- *Ms. Guenego: We met the other day with Augie Rotino, EI Associates, our bond council, Mrs. DeRiso, Dr. Arilotta and Ms. Leddy. We have three projects. One we applied for with Rod 3. State will come up with 40% if we can come up with 60%. EI realized there was a whole bunch of work that needed to be done, which would cost about \$1 million. \$250,000 of miscellaneous health and safety work. We can take money we have in capital reserve and utilize that and secure the 40% from the state*

*and go ahead, and that will take care of the most emergent projects. Second: Referendum to the public where we would ask for \$1.1 million. Problem is if Rod 4 became available and we passed a referendum, we would be leaving money on the table. Third – If Rod 4 became available, we would then try to get that second project, which involves converting our heating system from steam to hot water. And maybe go for a referendum for that.*

- *Discussion.*
- *Mr. Sutnick: if we decide we are going to fund the whole thing with our capital reserve, when is the deadline to notify the State?*
- *Ms. Guenego: February is the deadline to notify how we will be financing the projects.*
- *Mr. Sutnick: When do we as a Board of Education make a decision?*
- *Ms. Guenego: We need to get our audit and find out what our numbers are. Then we can make a much more educated decision. Probably by the July or August meetings.*
- *Mr. Sutnick: So there is nothing else we need EI to do for us right now?*
- *Ms. Guenego: No. Mechanical drawings are premature at this stage.*

**School Operations & Curriculum:**

Policy – Ms. Karen Leddy, Dr. George Kipel, Mrs. Stacey Rosenfeld

- *Mr. Sutnick: Regarding building fees, whatever you decide as a policy committee, just make a recommendation and we will go with it.*
- *Dr. Kipel: There was a disagreement with the number.*
- *Ms. Leddy: We will figure it out.*
- *Mr. Sutnick: Soccer is already doing registration. They need to plan for it. I want to make sure we give them ample notice.*

Program & Personnel – Mrs. Anna Reduce, Ms. Jackie Guenego, Mrs. Donna Weintraub

- *Mrs. Reduce: P&P meeting is scheduled for July 8 early morning.*

**Board Operations:**

BCSBA/NJSBA – Mrs. Anna Reduce

Joint Boards – Mr. Warren Sutnick, Ms. Jackie Guenego

Public Relations – Mrs. Stacey Rosenfeld, Dr. George Kipel, Ms. Karen Leddy

- *Mr. Sutnick: Newsletter was great. Thank you, Mrs. Rosenfeld.*

Haworth Home & School Assn. – Mrs. Donna Weintraub, Ms. Karen Leddy, Mrs. Stacey Rosenfeld

Northern Valley Regional H.S. – Ms. Karen Leddy

Legislative – Mrs. Stacey Rosenfeld

Senior Citizens – Mrs. Anna Reduce

Town Council – Dr. George Kipel, Mr. Warren Sutnick

NV Educational Foundation – Ms. Jackie Guenego

Negotiations – Mr. Warren Sutnick, Dr. George Kipel, Mrs. Donna Weintraub

- *Mr. Sutnick: I think we should send our contract down to Pat Duncan along with the salary guide.*

**10. MEETING OPEN TO THE PUBLIC**

*10:00 PM – Open to public.*

*Please be advised that each member of the public will be limited to speak for 3 minutes during the Open Session.*

- *Mrs. Jahn questioned the \$250,000 from last week's agenda.*
- *Mr. Sutnick: There are two accounts that we have the ability to maintain some funds in. One is capital reserve for work in the building. \$250,000 is the maximum by law that we are allowed to keep in an excess account.*
- *Mrs. John: So you have some other amount in capital?*

- *Mr. Sutnick: We won't know until the audit is done.*
- *Discussion ensued.*
- *Mrs. Jahn: Have you ever thought about uniforms for the students?*
- *Mr. Sutnick: It is a great conversation to have with Dr. Arilotta this summer.*

*10:03 PM – Closed to public.*

**11. ADJOURNMENT TO CLOSED SESSION –**

*Mrs. Weintraub Moved, and Mrs. Reduce Seconded. All in favor.*

**12. SUNSHINE RESOLUTION**

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, June 23, 2011, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel.

*Please be advised that the Board may be going into executive session for approximately 20 minutes. Action will not be taken in public after the executive session.*

---

Warren Sutnick, President  
Board of Education

---

Paul Arilotta  
Superintendent/Principal/Board Secretary

*Ms. Guenego* Moved, and *Ms. Leddy* Seconded.

The Haworth Board of Education approves the Bank of New Jersey as the official depository of the Haworth Board of Education for either operating, investment or school funds.

**Roll Call Vote:**

**In Favor:** *Mr. Sutnick, Mrs. Weintraub, Ms. Guenego, Dr. Kipel, Ms. Leddy, Mrs. Rosenfeld*

**Against:**

**Abstentions:** *Mrs. Reduce*

---

Warren Sutnick  
President, Board of Education

---

Patricia DeRiso  
Business Administrator