

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER - 7:30 PM (PUBLIC HEARING ON BUDGET)

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On March 5, 2010, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Mrs. Marilyn Coats-Thomas
Dr. David Hershan
Dr. George Kipel
Mrs. Marie Malajian
Mrs. Anna Reduce
Mr. Sutnick, Vice President
Mrs. Weintraub, President

Dr. Paul Arilotta

❖ *Mrs. Weintraub opened the meeting and explained how we will be preparing our budget and spoke about State reducing our budget from 98% to 98.5%.*

3. SUNSHINE RESOLUTION

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, March 31, 2010, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel/Negotiations/Litigation.

Please be advised that the Board may be going into executive session for approximately _____ minutes. Action may/may not be taken in public after the executive session.

4. SUPERINTENDENT’S REPORT ON THE BUDGET

❖ *Dr. Arilotta talked Dan Gutman (author), second grade endangered animal expo. He discussed the budget and explained that this is the best budget we can put together under these difficult circumstances. This represents a reasonable and sensible solution to the problem that we face in this fiscal crisis and the best possible program for the children in this district. We have worked very hard to keep our program whole. These are hard times for all of us. Talked about our core program, mandatory programs. We are responsible for making sure all children achieve success in the NJ Core Content Standards. \$7,448,601 will be voted on. This represents a 5.95% increase, less than ½ of the state aid we had to give back. We lost \$388,000 on 3/17/10. Cap project fund was reduced by \$31,000.*

5. MEETING OPEN TO THE PUBLIC – SCHOOL BUDGET ONLY

8:30 PM – Open to public.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

- ❖ *Ms. Soroka questioned possibility of freezing salaries.*
- ❖ *Mr. Sutnick explained contracts.*
- ❖ *Ms. Soroka: One of my favorite teachers is here – Mr. Vito Nasta.*
- ❖ *Mrs. Perry questioned shared administrative services.*
- ❖ *Mrs. Weintraub explained Haworth model.*
- ❖ *Dr. Arilotta explained participation in consortium.*
- ❖ *Mr. Nigohshian questioned number of administrators.*
- ❖ *Mrs. Weintraub and Mr. Sutnick responded.*
- ❖ *Mr. Sutnick: Important to recognize that we do not pay benefits for interim employees. It is a per diem rate.*
- ❖ *Mr. Nigohshian: Still a lot of money. Meeting last week – who was at that meeting? How was it called?*
- ❖ *Dr. Arilotta: I take full responsibility for the poor manner in which we got the word out. I have been criticized appropriately, and I apologize for the mistake.*
- ❖ *Mr. Nigohshian: I understand decisions were made at this meeting.*
- ❖ *Mrs. Reduce: No decisions were made.*
- ❖ *Dr. Arilotta: Anything you see tonight is proposed. A number of issues may change as we go forward. We do not know how many students will be coming through the door. There are some unknowns. We are trying to look at anything possible to make this more palatable.*
- ❖ *Mr. Nigohshian: Legal notice in the newspaper was wrong.*
- ❖ *Dr. Arilotta: The Board of Education meeting that was rescheduled was*

appropriately advertised for the community to come in to make comments.

- ❖ *Discussion continued.*
- ❖ *Mrs. Weintraub: We are frustrated with the time constraints that we are forced to work with.*
- ❖ *Mr. Forsythe questioned cap.*
- ❖ *Mrs. Weintraub and Mr. Sutnick responded.*
- ❖ *Mr. Forsythe questioned deficit.*
- ❖ *Mr. Sutnick responded.*
- ❖ *Mr. Forsythe questioned state aid.*
- ❖ *Dr. Arilotta responded.*
- ❖ *Mr. Lofaro questioned impact of cuts on special education.*
- ❖ *Dr. Arilotta responded.*
- ❖ *Mrs. Colonna looking for clarity on amount by which taxes will be raised.*
- ❖ *Mr. Hanson reminded Board of senior citizens in community.*
- ❖ *Mrs. Egan comment on pay freeze and burden of raising taxes.*
- ❖ *Mrs. Smart asked about NVRHS proposed increase and municipality increase.*
- ❖ *Mrs. Davis questioned health care coverage for teaching staff.*
- ❖ *Mr. Rothstein questioned what will or will not change with budget cuts; talked about corporate sponsorship.*
- ❖ *Mrs. Weintraub responded.*
- ❖ *Mrs. Zelman questioned alternate energy.*
- ❖ *Mrs. Reduce and Dr. Kipel responded.*
- ❖ *Mr. Gordon questioned purchase of natural gas; commented and questioned how much percentage increase if we received our state aid.*
- ❖ *Dr. Hershan responded.*
- ❖ *Mr. Connors questioned deductible for teachers' health care.*
- ❖ *Dr. Hershan and Mrs. Weintraub responded.*
- ❖ *Mr. Lee asked what would happen if budget did not pass.*
- ❖ *Dr. Arilotta and Mrs. Weintraub responded.*
- ❖ *Mr. Rosenberg questioned whether governor would give money to district if there was a pay freeze.*
- ❖ *Mrs. Weintraub explained.*
- ❖ *Mr. Forsythe asked when budget would be available for review.*
- ❖ *Mrs. Reduce responded.*
- ❖ *Mr. Forsythe gave positive comment about transparency of Board of Education.*
- ❖ *Mrs. Groh questioned dollar amount of pay freeze.*

9:50 PM – Closed to public. Break until 10:10 PM.

- ❖ *Dr. Hershan commented on pay freeze.*
- ❖ *Mrs. Weintraub commented regarding tax increase and teacher role.*
- ❖ *Mrs. Malajian commented about efforts of finance committee.*
- ❖ *Mrs. Leddy thanked Dr. Hershan for his comments.*

Mr. Sutnick Moved, and Dr. Kipel Seconded.

The Haworth Board of Education adopts the 2010-11 school budget:

BE IT RESOLVED that the Board of Education approves the use of \$137,091 of the Automatic CAP Adjustment to the base 4% tax levy for a total tax levy of 5.95% and hereby adopts the 2010-2011 school budget to be voted upon at School Election on April 20, 2010, as follows:

| | <u>BUDGET</u> | <u>LOCAL TAX LEVY</u> |
|------------------------------|------------------|-----------------------|
| General Operating Fund | \$7,474,475 | \$7,448,601 |
| Special Revenue Fund | 145,910 | N/A |
| Debt Service Fund | 625,372 | 559,968 |
| TOTALS | 8,245,757 | 8,008,569 |

Roll Call Vote:

In Favor: Mrs. Coats-Thomas, Dr. Kipel, Mrs. Malajian, Mrs. Reduce, Mr. Sutnick, Mrs. Weintraub

Against: Dr. Hershan

Abstentions:

- 6. BUDGET HEARING ADJOURNED AT 10:00 PM.**
- 7. MEETING OPEN TO PUBLIC – AGENDA ITEMS ONLY**
- 8. RECONVENE TO REGULAR PUBLIC SESSION – 10:10 PM**
- 9. COMMUNICATIONS**
- 10. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

10:15 PM – Closed to public.

a. Finance/Budget/Facilities –

- 1. *Mr. Sutnick Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education approves the Hand/Void Check Register as of 2/28/10; the Budget Report dated 2/28/10; and Report of the Treasurer and Board Secretary’s Report as of January 2010.

Roll Call Vote:

In Favor: All

Against:

Abstentions:

2. *Mrs. Coats-Thomas Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 3/31/10, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

Items 10a3 through 10a5: Mrs. Malajian Moved, and Mrs. Reduce Seconded. All in favor.

3. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 3/31/10, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

Roll Call Vote:

In Favor:

Against:

Abstentions:

4. _____ Moved, and _____ Seconded.

WHEREAS, district employees and members of the Board of Education listed on **Item #10b4** are attending conferences, conventions, staff training, seminars, or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of

treasury in NJOMB circular letter;

BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions;

BE IT RESOLVED, that the expenses are justified and therefore reimbursable.

Roll Call Vote:

In Favor:

Against:

Abstentions:

5. _____ Moved, and _____ Seconded.

WHEREAS the district employees and members of the Board of Education listed on the **Item #10b4** have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and

WHEREAS, the Board of Education has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the attachment specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy, and N.J.A.C. 6A:23B-1.1 et. seq., that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth on **Item #10b4**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

b. School Operations and Curriculum

Items 10b1 through 10b4: Mrs. Reduce Moved, and Dr. Kipel Seconded. All in favor.

1. _____ Moved, and _____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the school trips for the remainder of the 2010-2011 school year.

Roll Call Vote:

In Favor:

Against:

Abstentions:

2. ____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following substitute teachers: Samantha Mata, Jennifer Cartelli, Valerie Bobetski-Cadmus.

Roll Call Vote:

In Favor:

Against:

Abstentions:

3. ____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tiffany Correa as student teacher in Ms. Haramis' class for the 2010-11 school year.

Roll Call Vote:

In Favor:

Against:

Abstentions:

4. ____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves conference for Nancy Wise at the NJSSNA 5th Annual School Nurse Conference, 3/19/10 & 3/20/10 (no substitute needed – weekend conference), \$238.52.

Roll Call Vote:

In Favor:

Against:

Abstentions:

5. ____ Moved, and ____ Seconded.

Motion tabled:
Mr. Sutnick Moved
to table, and Mrs.
Reduce Seconded.
All in favor.

→ Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Technology Plan for the 2010-2013 school year.

Roll Call Vote:

In Favor:

Against:

Abstentions:

Items 10b6 through 10b7: Mrs. Reduce Moved, and Dr. Kipel Seconded. All in favor.

6. ____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maritza Viera-Ferrer as a permanent part-time Spanish teacher BA, Step 1, as of 3/23/10.

Roll Call Vote:

In Favor:

Against:

Abstentions:

7. ____ Moved, and ____ Seconded.

Anna Reduce: Can we approve stipends if they go into next year?

Mrs. Weintraub: You can approve payment for position, but if position is cut, then we do not pay the teacher.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipend positions for the following Washington D.C. advisors:

- ❖ Jacquelynn Fishbein
- ❖ Lisa Maketansky.

Roll Call Vote:

In Favor:

Against:

Abstentions:

c. Board Operations

Items 10c1 through 10c6: Mr. Sutnick Moved, and Mrs. Malajian Seconded. All in favor.

1. ____ Moved, and ____ Seconded.

The Haworth Board of Education approves the minutes from 2/9/10 & 2/23/10 Board of Education meetings.

Roll Call Vote:

In Favor:

Against:

Abstentions:

2. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the second reading of the series 1000 policies.

Roll Call Vote:

In Favor:

Against:

Abstentions:

3. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the second reading of the series 2000 policies.

Roll Call Vote:

In Favor:

Against:

Abstentions:

4. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the first reading of the series 3000 policies.

Roll Call Vote:

In Favor:

Against:

Abstentions:

5. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the first reading of the series 4000 policies.

Roll Call Vote:

In Favor:

Against:

Abstentions:

6. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the first reading of the series 5000 policies.

Roll Call Vote:

In Favor:

Against:

Abstentions:

11. COMMITTEE REPORTS

Finance & Budget

Finance – George Kipel, Warren Sutnick:

Facilities – David Hershan, George Kipel:

School Operations & Curriculum

Policy – Marilyn Coats-Thomas, George Kipel, Warren Sutnick:

Program & Personnel – Marie Malajian, Anna Reduce, Marilyn Coats-Thomas: *Deadline for Dr. Arilotta's evaluation was discussed.*

Board Operations

BCSBA/NJSBA – Anna Reduce:

Joint Boards – Warren Sutnick, Donna Weintraub:

Public Relations – Marilyn Coats-Thomas, Warren Sutnick, George Kipel:

Haworth Home & School Assn. – Donna Weintraub, Anna Reduce:

Northern Valley Regional H.S. – Marilyn Coats-Thomas, George Kipel:

Legislative – Warren Sutnick:

Town Council – Warren Sutnick, David Hershan:

NV Educational Foundation – George Kipel:

Negotiations – David Hershan, Warren Sutnick, George Kipel:

12. MEETING OPEN TO THE PUBLIC

Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.

10:30 – Open to public. Nothing.

10:30 – Closed to public.

13. OLD BUSINESS

- *Mrs. Weintraub: Superintendent's evaluation process must be completed by 4/30/10.*
- *Dr. Arilotta publicly thanked Board of Education for support and patience. I appreciate your constructive criticism and feedback.*
- *Donna Weintraub: You have made yourself very available to everyone on the Board of Education.*

14. NEW BUSINESS

15. ADJOURNMENT

10:33 PM – Mr. Sutnick Moved, and Mrs. Weintraub Seconded. All in favor.

Donna Weintraub, President
Board of Education

Paul Arilotta, Ed. D.
Superintendent/Principal/Board Secretary

ADDENDUM I

George Kipel Moved, and David Hershan Seconded.

The Haworth Board of Education approves the bills and claims as of 3/31/10.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

ADDENDUM II

____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following parent chaperones for the Frost Valley, grade 7, May 24, 25 and 26, 2010:

- ❖ Mrs. Guenego-Devlin
- ❖ Mrs. Armendi
- ❖ Mrs. Borghi
- ❖ Mrs. Welzer
- ❖ Mr. Poosikian
- ❖ Mr. Larson
- ❖ Mr. Lamond
- ❖ Mrs. Gelsey (evenings only)

Roll Call Vote:

In Favor:

Against:

Abstentions:

Mr. Sutnick Moved, and Dr. Kipel Seconded.

The Haworth Board of Education adopts the 2010-11 school budget:

BE IT RESOLVED that the Board of Education approves the use of \$137,091 of the Automatic CAP Adjustment to the base 4% tax levy for a total tax levy of 5.95% and hereby adopts the 2010-2011 school budget to be voted upon at School Election on April 20, 2010, as follows:

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| TOTALS | 8,245,757 | 8,008,569 |

Roll Call Vote:

In Favor: Mrs. Coats-Thomas, Dr. Kipel, Mrs. Malajian, Mrs. Reduce, Mr. Sutnick, Mrs. Weintraub

Against: Dr. Hershan

Abstentions:

Certified by:

Paul Arilotta, Ed. D.
Superintendent/Principal