

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER – 8:00 PM

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On December 22, 2011, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Dr. George Kipel
Mrs. Karen Leddy
Mrs. Anna Reduce
Mrs. Stacey Rosenfeld
Mrs. Donna Weintraub
Mrs. Jacqueline Guenego, Vice President
Mr. Warren Sutnick, President

Dr. Paul Arilotta

3. ADMINISTRATIVE REPORTS

a. Superintendent/Principal

4. MEETING OPEN TO THE PUBLIC (AGENDA ITEMS ONLY)

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

5. COMMUNICATIONS

6. AGENDA ITEMS (The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll call consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.

a. FINANCE / BUDGET

FB-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education post-approves the January 2012 Bills and Claims.

Roll Call Vote:

All In Favor:
Against:
Abstentions:

FB-2. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves the Treasurer’s Report for December 2011.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

FB-3. ___ Moved, and ___ Seconded.

As of 7/1/12, the threshold for being benefit-eligible will be 32 hours. The Haworth Board of Education approves that all new employees hired as of 7/1/12 must work 32 hours per week in order to be benefit-eligible (following State guidelines.)

Roll Call Vote:
All In Favor:
Against:
Abstentions:

b. FACILITIES / BUILDINGS & GROUNDS

FBG-1.

c. COURSE APPROVALS

CA-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves courses for Nicole Carnicelli and Anna McGhee – “Earth: Inside and Out,” at American Museum of Natural History, 3/19/12-4/29/12, each requesting reimbursement of \$720.00.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

CA-2. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves courses for Rebecca Hall: 1) Assessment to Enhance Teaching & Learning, MaryGrove College, 5/1/12-8/30/12, reimbursement requested; 2) The Effective Reading Teacher, MaryGrove College, 3/16/12-6/30/12, reimbursement requested.

Roll Call Vote:

All In Favor:
Against:
Abstentions:

CA-3. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves course for Kerry-Ann Hoy: The Effective Reading Teacher, MaryGrove College, 3/16/12-6/30/12, reimbursement requested.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

CA-4. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves course for Erin Carr: The Effective Reading Teacher, MaryGrove College, 12/1/11-6/30/12, reimbursement requested.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

CA-5. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves course for Lesley Carboneri: Returning Creativity to the Classroom, MaryGrove College, 2/1/12-6/30/12, reimbursement requested.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

CA-6. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves course for Melissa Jackson: Returning Creativity to the Classroom, MaryGrove College, 2/1/12-6/30/12, reimbursement requested.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

d. SCHOOL OPERATIONS / CURRICULUM

SOC-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves closing school on Election Day – 11/6/12.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

e. CLASS TRIPS

CT-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves the following class trips:

- Library trip, Grades 5 and 6, to Harrington Park School, 6/8/12, for Battle of the Books competition – no cost to students.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

f. PERSONNEL

P-1. ___ Moved, and ___ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Polly Zurlini as substitute leave replacement teacher for Anna McGhee from 2/13/12 to 4/16/12 at substitute pay of \$90 per day for the first 20 days (from 2/14/12 to 3/19/12), and then from the 21st day forward (from 3/20/12 to 4/16/12), pay begins at a rate of BA step 1 on the Haworth salary guide (***PLEASE NOTE DATE CHANGE FROM 2/7/12 MEETING – WAS STARTING ON 2/14/12, NOW STARTING 2/13/12.***)

Roll Call Vote:
All In Favor:
Against:
Abstentions:

P-2. ___ Moved, and ___ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Connie Alcoser's FMLA/FLA/Maternity Leave: FMLA Leave paid using 40 sick days, which will establish the date of 5/25/12 as termination of allotted sick leave. FMLA/FLA/Maternity Leave Effective 3/23/12 – 6/30/12 with benefits in accordance with Family Leave guidelines. Anticipated return date 9/1/12.

Roll Call Vote:
All In Favor:
Against:

Abstentions:

P-3. ___ Moved, and ___ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves state-mandated requirements as of 6/28/11 – employee must work minimum of 32 hours per week in order to be benefit eligible. Discussion regarding those already receiving benefits to be grandfathered in or will this pertain to any new employee hired after 7/1/12.

Roll Call Vote:

All In Favor:

Against:

Abstentions:

P-4. ___ Moved, and ___ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Angela Yabar as lunch aide beginning 2/13/12 **(to be paid for 3/4 of an hour, at same rate of pay she receives from Pritchard)** for the remainder of the 2011-2012 school year. ***(PLEASE NOTE DATE CHANGE FROM 2/7/12 MEETING – WAS STARTING EMPLOYMENT ON 2/15/12, NOW STARTING ON 2/13/12.)***

Roll Call Vote:

All In Favor:

Against:

Abstentions:

g. PERSONNEL TRAVEL EXPENSES

PTE-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Nancy Wise: Emergency Preparedness for School, Paramus, NJ, 2/8/12; requesting reimbursement of \$25.00 (no substitute nurse needed).

Roll Call Vote:

All In Favor:

Against:

Abstentions:

PTE-2. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Nancy Wise: NJSSNA Annual Weekend Conference, New Brunswick, NJ, 3/23/12 to 3/24/12, requesting reimbursement of \$239.21(no substitute nurse needed).

Roll Call Vote:

All In Favor:

Against:

Abstentions:

PTE-3. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Deborah Rothstein: Dyslexia & Related Language Disabilities Conference, NYC, 3/12/12 to 3/13/12, requesting reimbursement of \$320.00.

Roll Call Vote:

All In Favor:

Against:

Abstentions:

PTE-4. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Katherine Conway: Dyslexia & Related Language Disabilities Conference, NYC, 3/12/12 to 3/13/12, requesting reimbursement of \$280.00.

Roll Call Vote:

All In Favor:

Against:

Abstentions:

PTE-5. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Catherine DiGiacinto: Word Study Conference, Newark, NJ, 3/28/12, requesting reimbursement of \$195.00.

Roll Call Vote:

All In Favor:

Against:

Abstentions:

PTE-6. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves conference for Deborah B. Jancek: NJAFPA Spring Training, Atlantic City, NJ, 5/23/12-5/24/12, requesting reimbursement of \$383.56.

Roll Call Vote:

All In Favor:

Against:

Abstentions:

h. BOARD OPERATIONS / POLICIES

BOP-1. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves the minutes from the 1/1/12 and 1/17/12 Board of Education meetings.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

BOP-2. ___ Moved, and ___ Seconded.

RESOLUTION

Establishing the Election of Members of the Haworth Board of Education
As the First Tuesday after the First Monday in November

- WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and
- WHEREAS, Such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c. 202; and
- WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and
- WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and
- WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and
- WHEREAS, The Haworth Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and
- WHEREAS, The Haworth Board of Education believes that more citizens will participate in the selection of its members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and
- WHEREAS, The Haworth Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and

believes this principle will not be compromised by conducting board member elections in November. Now therefore be it

RESOLVED, That, pursuant to P.L. 2011, c. 202, the Haworth Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2015; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Haworth Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place during the first week of January 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Haworth Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Bergen County Clerk; the Bergen County Board of Elections and/or Superintendent of Elections; the municipal clerk(s) of Haworth; the school board secretary of Haworth; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That copies of this resolution be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

BOP-3. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves going out to bid for custodial services for the 2012-2013 school year, following State guidelines.

Roll Call Vote:
All In Favor:
Against:
Abstentions:

BOP-4. ___ Moved, and ___ Seconded.

The Haworth Board of Education approves the 2012 Election Budget Checklist (Budget Calendar).

Roll Call Vote:
All In Favor:
Against:
Abstentions:

7. COMMITTEE REPORTS:

Finance & Budget:

Finance – Mrs. Anna Reduce, Chairperson; Mrs. Jacqueline Guenego, Mrs. Karen Leddy
Facilities – Dr. George Kipel, Mrs. Stacey Rosenfeld, Mrs. Donna Weintraub

School Operations & Curriculum:

Policy – Dr. George Kipel, Chairperson; Mrs. Karen Leddy, Mrs. Stacey Rosenfeld
Program & Personnel – Mrs. Anna Reduce, Chairperson; Ms. Jackie Guenego, Mrs. Donna Weintraub

Board Operations:

BCSBA/NJSBA – Mrs. Anna Reduce
Joint Boards – Mr. Warren Sutnick, Ms. Jackie Guenego
Public Relations – Dr. George Kipel, Chairperson; Ms. Jackie Guenego, Mrs. Stacey Rosenfeld
Haworth Home & School Assn. – Mrs. Donna Weintraub, Ms. Karen Leddy, Mrs. Stacey Rosenfeld
Northern Valley Regional H.S. – Mrs. Karen Leddy
Legislative – Ms. Jackie Guenego, Chairperson
Senior Citizens – Mrs. Anna Reduce
Town Council – Mrs. Karen Leddy, Dr. George Kipel
NV Educational Foundation – Dr. George Kipel
Negotiations – Mr. Warren Sutnick, Dr. George Kipel, Mrs. Donna Weintraub

8. MEETING OPEN TO THE PUBLIC

Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.

9. OLD BUSINESS

10. NEW BUSINESS

11. SUNSHINE RESOLUTION

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, February 14, 2012, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel / Negotiations / Litigation / HIB.

Please be advised that the Board may be going into executive session for approximately _____ minutes. Action will / will not be taken in public after the executive session.

12. ADJOURNMENT

Warren Sutnick, President
Board of Education

Paul Arilotta
Superintendent/Principal/Board Secretary