

**HAWORTH BOARD OF EDUCATION  
Agenda**

**1. CALL TO ORDER – 8:00 PM**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On October 27, 2010, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Ms. Jackie Guenego  
Dr. George Kipel  
Mrs. Karen Leddy  
Mrs. Anna Reduce  
Mrs. Stacey Rosenfeld  
Mrs. Donna Weintraub, Vice President  
Mr. Warren Sutnick, President

Ms. Deborah B. Jancek

*IXL Presentation by 2<sup>nd</sup> grade teachers.*

**3. ADMINISTRATIVE REPORTS**

- a. Assistant Principal

**4. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

*8:05 PM – Open to public. Nothing.*

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

*8:05 PM – Closed to public.*

**5. COMMUNICATIONS**

**6. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

- a. **Finance/Budget/Facilities**

1. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the December Bills and Claims as of 12/20/10 **6a1**.

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

2. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the Board Secretary's Reports for the months of July 2010, August 2010, September 2010, October 2010 and November 2010.

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

3. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves Budget Transfers as of 7/31/10, 8/31/10, 9/30/10, 10/31/10 and 11/30/10 and authorizes the Superintendent/Principal/Board Secretary and Business Administrator to make additional transfers as necessary to be ratified at the next Board meeting in order to comply with State requirements and in accordance with Board policy. No major account or fund has been over-expended in violation of the current expense, capital outlay or debt service funds as designated in N.J.A.C. 6:20-2A.2 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Mrs. Weintraub: I would like to reflect in the minutes that we should not be looking at paperwork as far back as July.*

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

4. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the Budget by Function Report as of 10/31/10 **6a4**.

*Mrs. Reduce: Budget by function report is enlightening. It contrasts last year's budget. This is important as we go forward with next year's budget.*

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

5. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 12/21/10, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

6. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 12/21/10, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

7. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the following workshop for the following teacher:

- ◆ Bonni Ehrhardt – Harvard Graduate School, Boston, MA – Learning Differences Conference, 3/10/11 – 3/13/11, \$990.16.

*Mrs. Reduce: This workshop looks amazing. How do we get another teacher signed up? It is not just for special education.*

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

**b. School Operations and Curriculum**

1. *Mrs. Reduce* Moved, and *Dr. Kipel* Seconded.

The Haworth Board of Education approves the following class trips **6b1**:

- ◆ Grade 1 to Bergen PAC for presentation of “If You Give a Mouse a Cookie,” 5/4/11.
- ◆ Gr. 6-8 Science Olympiad, NJIT, Newark, NJ, 1/13/11 (snow date 1/14/11).

*Mrs. Leddy: How are students chosen?*

*Karen E. to find out from Mrs. McGhee and email Board.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**c. Personnel**

1. *Mrs. Reduce* Moved, and *Mrs. Leddy* Seconded.

The Haworth Board of Education approves the following substitute teacher for the 2010-11 school year **6c1**:

- ◆ Amanda Fulmer

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Mrs. Reduce* Moved, and *Mrs. Leddy* Seconded.

The Haworth Board of Education approves the following additional chaperones for the Frost Valley Trip, June 6, 7 and 8, 2011 (this is the **entire** list):

- ◆ Mr. and Mrs. Weintraub
- ◆ Mrs. McGinley
- ◆ Mrs. Connors
- ◆ Mrs. Dawson
- ◆ Mr. London
- ◆ Dr. Hershan
- ◆ Mrs. DiPaola
- ◆ Mrs. Rosen
- ◆ Mr. and Mrs. DiIorgi
- ◆ Mrs. Weiss
- ◆ Mrs. Lee
- ◆ Mrs. Holden
- ◆ Mrs. Newman
- ◆ Mrs. Maniscalco

- ◆ Mrs. Doran
- ◆ Mrs. Durkin
- ◆ Mrs. Ahmed
- ◆ Mrs. Kanaris
- ◆ Mrs. Alonso
- ◆ Mr. Andreacio
- ◆ Mr. Forsythe
- ◆ Mr. and Mrs. Viggiano
- ◆ Dr. Master

*Mrs. Weintraub explained reason for more names on this list: Not everyone who had volunteered the first time put a check mark next to his/her name, so therefore, they were not added to the first list. This is the list in its entirety.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**d. Board Operations**

1. *Ms. Guenego Moved, and Mrs. Reduce Seconded.*

The Haworth Board of Education approves the minutes from the 11/16/10, 11/23/10 and 11/30/10 Board of Education meetings **6d1**.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Dr. Kipel Moved, and Mrs. Leddy Seconded.*

The Haworth Board of Education approves making an offer of settlement of up to \$5,000 to resolve the Verizon case currently in litigation (per Mr. LaPira of Fogarty and Hara).

◆ *Mr. Sutnick: Had a brief conversation with Fogarty and Hara. This is a six-year-old dispute with Verizon over \$10,000 worth of wiring. Given how much we have spent on legal fees (approx. \$1,200), it seems logical for us to move it now.*

◆ *Dr. Kipel: Dr. Eichenholtz did not think the job was done that way he wanted it done. Did not think it was a \$10,000 job – not done to his liking. He said a few times not to pay it.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**7. COMMITTEE REPORTS -**

**Finance & Budget:**

Finance – Dr. George Kipel, Chairperson; Mrs. Karen Leddy, Mrs. Anna Reduce

- *Mrs. Reduce: Tomorrow's meeting has been rescheduled for 1/5/11.*

Facilities – Dr. George Kipel, Ms. Jackie Guenego, Mrs. Anna Reduce  
School Operations & Curriculum:  
Policy – Dr. George Kipel, Chairperson; Mrs. Karen Leddy, Mrs. Stacey Rosenfeld  
Program & Personnel – Mrs. Anna Reduce, Chairperson; Ms. Jackie Guenego, Mrs. Donna Weintraub  
Board Operations:  
BCSBA/NJSBA – Mrs. Anna Reduce  
Joint Boards – Mr. Warren Sutnick, Mrs. Donna Weintraub  
Public Relations – Dr. George Kipel, Chairperson; Ms. Jackie Guenego, Mrs. Stacey Rosenfeld  
Haworth Home & School Assn. – Mrs. Donna Weintraub, Mrs. Stacey Rosenfeld  
Northern Valley Regional H.S. – Mrs. Karen Leddy  
Legislative – Ms. Jackie Guenego, Chairperson  
Senior Citizens – Mrs. Anna Reduce  
Town Council – Mrs. Karen Leddy, Dr. George Kipel  
NV Educational Foundation – Dr. George Kipel  
Negotiations – Mr. Warren Sutnick, Dr. George Kipel, Mrs. Donna Weintraub

**8. MEETING OPEN TO THE PUBLIC**

*8:45 PM – Open to public.*

***Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.***

- *Mrs. Groh: Regarding HAS meeting – they have a budget which allocates money for purchasing equipment for teachers such as Smart Boards for 2<sup>nd</sup> grade teachers. I understand administration is aware of this. What is stopping this from being purchased?*
- *Mr. Sutnick: This is done through Dr. Arilotta and Ms. Jancek. If there is a communication problem, I will facilitate the process of communication.*
- *Mrs. Reduce: NVRHS is looking into a lease/purchase agreement and trying to find best prices. If we buy through NVRHS as a large order, there is a discount involved. Talk to Dr. Arilotta when he gets back.*
- *Discussion ensued.*
- *Mrs. O'Donnell: We went through a year of stagnation; we do not want to go through that again.*
- *Mrs. Weintraub: School purchases the items, and the HHSA reimburses the school. HHSA does not go out and buy things.*
- *Mrs. Jahn: Some 2<sup>nd</sup> grade parents have discussed numbers in 2<sup>nd</sup> grade. Concerned about what will happen in 3<sup>rd</sup> grade. Respectfully request that when you are doing your budget, please look to make three 3<sup>rd</sup> grade classes. If you have to have large class sizes, please do not always make it us! The 2<sup>nd</sup> grade teachers are doing a great job, but 25 in the class is big.*
- *Dr. Arilotta is aware of that particular grade. I am sure he is going to focus on that.*
- *Mrs. Weintraub: There are times when this type of decision is made as late as July.*
- *Mr. Sutnick: This past year, we had a retirement that we did not know about until the last minute, and then our bookkeeper left.*
- *Mrs. Han: Decisions have made that late? When do you decide that?*
- *Mrs. Weintraub: Budget line is already determined. If six kids moved out of district over summer that we did not anticipate, that would be a simple reason why the number of teachers and students move around at the last minute.*
- *Mrs. Han questioned what happened with second grade this year?*

- *Mrs. Weintraub: These things were determined by the administration, and, unfortunately, there is no one here to answer this question tonight.*
  - *Mrs. Groh: Regarding class size, what is the number you have to reach in order to add an aide in the classroom? Is there a guideline or a rule?*
  - *Mrs. Weintraub: There is no rule as far as I know.*
  - *Mrs. Jahn: Mr. Albano said if there are 25 kids in Kindergarten, by law there has to be an aide in the classroom. Otherwise, there does not have to be an aide.*
  - *Mrs. Groh: If we had a large Kindergarten class, why would they be the one to get the third teacher when other grades are testing?*
  - *Mrs. Weintraub: We are looking to do what is in the best interest of all the kids. It is our job to look at the whole picture.*
  - *Mrs. Zwecher: What are you looking to cut in order to find money in the budget?*
  - *Mr. Sutnick: Finance Committee has been working on this for 6-8 weeks already. We switched over to a third party energy provider. We got an energy upgrade for our lighting fixtures. Our staff has cut back on supplies this past year.*
  - *Mrs. Zwecher asked about floater teachers and G&T teacher. Could we pull them?*
  - *Mr. Sutnick: We cannot talk about specific personnel at all. There was a outstanding classroom teacher who has been back in the classroom for two years. Administration does look at this.*
  - *Mrs. Leddy: Our goal is to not cut any programs or personnel. We are looking hard at this.*
  - *Mr. Sutnick: Last year, state took away \$188,000 on one week's notice from out of nowhere. We cut \$750,000 out of our increased operating costs. Our goal is to keep our programs and staff intact.*
  - *Mrs. Groh: Glad to see the Viridian literature go out, but it is only for electricity.*
  - *Dr. Kipel: Gas is coming in June.*
  - ***Mrs. O'Donnell questioned budget items allocating \$1,500 for risers.***
  - *Mr. Sutnick: Eighth grade parents sent us a written proposal showing they were going to pay for the risers. As far as we know, they are paying for them.*
  - *Dr. Kipel: Questions came up because someone said it was a budget items and it should not have been.*
  - *Mrs. O'Donnell: Is actual budget on the website?*
  - *Mr. Sutnick: Yes, it is.*
  - *Mrs. O'Donnell – Concerning eighth grade graduation, isn't there any way we could work to make a policy? Kids start fundraising in sixth grade.*
  - *Dr. Kipel: There is a policy. The Board of Education's only responsibility is to have a moving-up ceremony. The classes take on all the trimmings as their own responsibility.*
  - *Discussion continued.*
  - *Mr. Sutnick: Every year it is an issue. But every year it is a different group of parents who have a say in it. We have the opportunity to host it almost free at the high school.*
  - *Mrs. Jahn: As far as the children going out for recess, is it temperature-based?*
  - *Dr. Kipel: Yes.*
  - *Mrs. Reduce: Ms. Jancek and Mrs. Wise confer. Mrs. Wise has a chart she refers to.*
- 9:13 PM – Closed to public.

**9. OLD BUSINESS**

**10. NEW BUSINESS**

**11. SUNSHINE RESOLUTION**

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, December 21, 2010, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Negotiations.

*Please be advised that the Board may be going into executive session for approximately 30 minutes. No action will be taken in public after the executive session.*

**12. ADJOURNMENT**

*9:15 PM – Mrs. Weintraub Moved, and Mrs. Reduce Seconded. All in favor.*

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Warren Sutnick, President  
Board of Education

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