

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER - 7:30 PM

In compliance with the Open Public Meetings Act this is to announce that adequate notice of this meeting was provided in the following manner: On April 30, 2009, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Mrs. Marilyn Coats-Thomas
Dr. David Hershan
Dr. George Kipel
Mrs. Marie Malajian
Mrs. Anna Reduce
Mr. Sutnick, Vice President
Mrs. Weintraub, President

Dr. Paul Arilotta

3. SUNSHINE RESOLUTION

Whereas, the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

Whereas, only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

Resolved, at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, December 15, 2009, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel/Negotiations/Litigation.

Please be advised that the Board may be going into executive session for approximately ___ minutes. Action may/may not be taken in public after the executive session.

4. RECONVENE TO PUBLIC MEETING – 8:00 PM by *Board President*.

5. ADMINISTRATIVE REPORTS

- a. Superintendent/Principal/Board Secretary
 - 1. Enrollment **5a1**.
 - 2. Suspensions/Detentions **5a2**.
 - 3. Fire Drills **5a3**.
 - 4. NJ Ask Update.

Dr. Arilotta gave a Power Point presentation on the school's strengths and challenges.

6. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

8:43 PM – Open to public.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

- ❖ *Mrs. Perry: Will tonight's presentation be posted on the website?*
- ❖ *Mrs. Weintraub: This is a model for an ongoing, changing, continuously-evolving process.*
- ❖ *Dr. Arilotta: We can post it on the website now.*
- ❖ *Mrs. Goldstein: Would like to follow up on the fourth grade NJ Ask issues.*
- ❖ *Discussion ensued.*
- ❖ *8:51 PM – Closed to public.*

7. COMMUNICATIONS

8. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.

- a. Finance/Budget/Facilities –
Items 8a1 – 8a6: Mrs. Coats-Thomas Moved, and Mrs. Reduce Seconded. All in favor.

- 1. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the Hand/Void Check Register as of 11/30/09; and the November Budget Report dated 11/30/09 **8a1**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

2. ____ Moved, and ____ Seconded.

The Haworth Board of Education approves the October 2009 Report of the Treasurer and the Board Secretary's Report **8a2**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

3. ____ Moved, and ____ Seconded.

The Haworth Board of Education approves Budget Transfers as of 11/30/09 (Exhibits A & B) to authorize the Superintendent/Principal/Board Secretary and Interim Business Administrator to make additional transfers as necessary to be ratified at the next Board meeting in order to comply with State requirements and in accordance with Board policy. No major account or fund has been over-expended in violation of the current expense, capital outlay or debt service funds as designated in N.J.A.C. 6:20-2A.2 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year **Exhibits A & B**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

4. ____ Moved, and ____ Seconded.

The Haworth Board of Education approves the Bills and Claims as of 12/11/09 **8a4**.

It was decided to pull the DRG invoice to be approved at a later date.

Roll Call Vote:

In Favor:

Against:

Abstentions:

5. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 12/15/09, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Roll Call Vote:

In Favor:

Against:

Abstentions:

6. _____ Moved, and _____ Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 12/15/09, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

Roll Call Vote:

In Favor:

Against:

Abstentions:

b. School Operations and Curriculum

Items 8b1 – 8b4: Mrs. Reduce Moved, and Mrs. Malajian Seconded. All in favor.

1. ____ Moved, and ____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves course for the following teacher **8b1**:

- ❖ Kerry-Ann Hoy: University Design in the Differentiated Classroom, William Paterson University.
- ❖ Connie Alcoser: Foundations of Reading & Literacy, Marygrove College.

Roll Call Vote:

In Favor:

Against:

Abstentions:

2. ____ Moved, and ____ Seconded.

- ❖ *Mrs. Coats-Thomas: Timing-wise, since Mrs. Viera-Ferrer started on 12/7/09, will she be hired as a long-term sub?*
- ❖ *Dr. Arilotta: Currently, she is working as a sub. Her standard teaching certificate in Spanish is pending.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maritza Viera-Ferrer as .5 Substitute Spanish Teacher to replace Mrs. Chung as of 12/7/09 **8b2**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

3. _____ Moved, and _____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the updated Affirmative Action Team for the 2009-2010 school year:

- ❖ Nancy Wise, Chairperson
- ❖ Dennis McDonald
- ❖ Lisa Maketansky
- ❖ Jean DeRosa
- ❖ Pam Alderton
- ❖ Carol Szurgot
- ❖ Paul Doran
- ❖ Celeste Bester
- ❖ Barbara Grygotis, Community Member

Roll Call Vote:

In Favor:

Against:

Abstentions:

4. _____ Moved, and _____ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attached list of updated field trips for the 2009-2010 school year **8b4**.

Roll Call Vote:

In Favor:

Against:

Abstentions:

c. Board Operations

1. *Mrs. Malajian* Moved, and *Mrs. Reduce* Seconded.

The Haworth Board of Education approves the minutes of the 11/17/09 and 11/24/09 Board of Education meetings **8c1**.

Roll Call Vote:

In Favor: All

Against:

Abstentions:

2. *Mrs. Malajian* Moved, and *Mrs. Reduce* Seconded.

The Haworth Board of Education approves the second reading of policies from 11/17/09 Board of Education meeting.

Roll Call Vote:

In Favor: All

Against:

Abstentions:

9. COMMITTEE REPORTS

Finance & Budget

Finance – George Kipel, Warren Sutnick: *Mr. Sutnick: Finance meeting was held last Friday. We've just begun the initial stage of formulating next year's budget.*

Facilities – David Hershan, George Kipel:

School Operations & Curriculum

Policy – Marilyn Coats-Thomas, George Kipel, Warren Sutnick:

❖ *Mrs. Coats-Thomas: Continuing to work on policies. Mandated and monitoring policies have been approved by Board of Education.*

Program & Personnel – Marie Malajian, Anna Reduce, Marilyn Coats-Thomas:

❖ *Mrs. Reduce: Met last Tuesday. Dr. Arilotta shared with us best practices and teaching, teachers' desires to visit other schools, enrichment committee. We discussed the Gifted and Talented Program. Dr. Arilotta will present the program's specifics to the Board of Education, such as what assessments are used, program's goals for next year.*

Board Operations

BCSBA/NJSBA – Anna Reduce:

Joint Boards – Warren Sutnick, Donna Weintraub:

❖ *Mrs. Weintraub: Dr. Arilotta, did we hear from any of the Valley towns about the next Joint Boards meeting?*

❖ *Dr. Arilotta: Have not heard anything; I think it is in February, but I will find out.*

Public Relations – Marilyn Coats-Thomas, Warren Sutnick, George Kipel:

Haworth Home & School Assn. – Donna Weintraub, Anna Reduce:

Northern Valley Regional H.S. – Marilyn Coats-Thomas, George Kipel:

Legislative – Warren Sutnick:

Town Council – Warren Sutnick, David Hershan:

NV Educational Foundation – George Kipel:

Negotiations – David Hershan, Warren Sutnick, George Kipel:

10. MEETING OPEN TO THE PUBLIC

8:58 PM – Open to public.

Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.

- ❖ *Third and fourth grade curriculum was questioned.*
- ❖ *Mrs. Zelman asked about next year's budget and smaller class sizes. Stated that she is very pleased with Kindergarten teachers and aides.*
- ❖ *Mrs. Weintraub said that the Board of Education always takes class sizes into consideration. Also, Home and School Association is committed to the enrichment program.*
- ❖ *Mrs. Pilsbury: 7th grade had a computer-assisted writing program that was outstanding. Could we look into this?*
- ❖ *Mrs. Weintraub: It is called My Access. Maybe we could bring it back mid-year.*
- ❖ *Mrs. Pilsbury: If we do not have the funding, can we fund raise for it?*
- ❖ *Dr. Arilotta: Yes. Home and School Association might find that it might want to support that by gifting the Board of Education "X" amount of dollars to buy licenses.*
- ❖ *Mrs. Devlin: Regarding budget, is Mr. Rinderknecht remaining on for next year or are we "winging it?"*
- ❖ *Dr. Arilotta: Looking at the possibility of joining other Northern Valley districts and sharing Business Administrator responsibilities. Letter went out to all Interim Business Administrators asking if they would be interested. Mr. Rinderknecht has assured me that he will not "leave us in the lurch." He will help us in the transition.*
- ❖ *Mrs. Brenner brought up the topic of NJ Ask scores.*
- ❖ *Discussion ensued.*
- ❖ *Mrs. Pavlik asked about going to an eight-period day.*
- ❖ *Dr. Arilotta: It is a possibility going forward as long as we do not lengthen the school day.*
- ❖ *Mrs. Zelman questioned other districts not having a policy about class sizes but have a range. Do districts adhere to the top number of range?*
- ❖ *Dr. Arilotta: We have ranges that we feel comfortable that our classes should not exceed. The range, however, is never fixed.*
- ❖ *Dr. Hershan: We do not have an official policy for numbers. We have always tried to have an unofficial cut-off number and if the number of students was above that, we put in a classroom aide.*
- ❖ *Mrs. Grygotis: Fifth grade teachers are doing an exceptional job in getting these kids up to speed. Parents are concerned they're doing a lot of catch-up work.*
- ❖ *Dr. Arilotta: I understand your concerns. We are doing our best to make certain that children who need support get it. Change will not happen "tomorrow."*
- ❖ *Mrs. Ross: I feel like you do need it to happen tomorrow. I keep hearing what we are doing next year, but what are we doing now to address this?*
- ❖ *Dr. Arilotta: I understand your point.*
- ❖ *Mrs. Grygotis: NVRHS uses a program called Power School. Can we use this for the middle school students?*
- ❖ *Dr. Arilotta: We are in the process of talking to Genesis about the same type of program.*

- ❖ *Discussion ensued.*
 - ❖ *Mrs. Weintraub: We get the first semester scores from NVRHS. We can look at the full year of ninth grade students' grades. High school has told us that our students fare very well. This is information that will be scrutinized by our administration this year.*
 - ❖ *Mrs. Zelman: Evaluation process would be better if we had the actual test scores.*
 - ❖ *Mrs. Weintraub: Good conversation for the Joint Boards. We will ask them to put it on the agenda.*
- 9:24 PM – Closed to public.*

11. OLD BUSINESS

12. NEW BUSINESS

13. ADJOURNMENT

9:25 PM. Mrs. Malajian Moved, and Mrs. Reduce Seconded. All in favor.

Donna Weintraub, President
Board of Education

Paul Arilotta, Ed. D.
Superintendent/Principal/Board Secretary

ADDENDUM I

Mrs. Malajian Moved, and Mrs. Reduce Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the course for the following teacher:

- ❖ Jacqueline Fiore: Foundations of Reading and Literacy, MaryGrove College.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

ADDENDUM I

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Roll Call Vote:

In Favor: *All*

Against:

Abstentions: