

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER – 7:30 PM

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On October 20, 2011, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Dr. George Kipel
Ms. Karen Leddy – *Absent*
Mrs. Anna Reduce
Mrs. Stacey Rosenfeld
Mrs. Donna Weintraub
Ms. Jackie Guenego, Vice President
Mr. Warren Sutnick, President

Dr. Paul Arilotta

3. SUNSHINE RESOLUTION

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, November 8, 2011, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel/Negotiations/Litigations.

Please be advised that the Board may be going into executive session for approximately 30 minutes. Action may be taken in public after the executive session.

4. RECONVENE TO OPEN SESSION FOR REGULAR AGENDA ITEMS – 8 PM

Dr. Kipel moved to go into public; Ms. Guenego seconded. All in favor.

5. ADMINISTRATIVE REPORTS

a. Superintendent/Principal

Dr. Arilotta: I was up at NVHS Demarest this evening where girls' volleyball team was the number 2 seed – they were playing HP. Two games preceding were 25 points. Last game was so close that we lost to HP by 2 points – 20 to 18. Last Friday, in the MP and then continuing on the field, we had a Star Power Night. Dr. Kathryn Johnson, Tycho and Skylar's parents, did a presentation on astronomy. There were six telescopes to be used. It was a successful night. You could see Jupiter, the Big Dipper. The iPad has an app that can show you exactly what you're seeing. You point it at the sky, and it tells you exactly what you're seeing. What you are seeing in the lobby, Filling a Bucket, Mrs. Sasson has been working with K-5 and it dovetails with our social-emotional work. From last week into next week, we will be having parent conferences. We are launching a drama program. Mrs. Altman and I have been having conversations about having drama programs in the school. Next Wednesday, we will have assemblies for grades 5-8 who are interested in getting into drama programs – either onstage or behind the scenes. It will be a tuition-based program in the after school setting. No child will be left out if they cannot pay. HHSA will help out with funding.

6. MEETING OPEN TO THE PUBLIC (AGENDA ITEMS ONLY)

Open to public – 8:15 PM. Nothing.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

Closed to public – 8:15 PM.

7. COMMUNICATIONS

8. AGENDA ITEMS (The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll call consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.)

a. Finance/Budget/Facilities

1. November 2011 Bills and Claims post-dated (**to be attached to the 12/13/11 meeting**); Budget Transfers as of 10/31/11 (**attached**).
2. Erin Carr as boys' basketball coach for 2011-12 school year at a total stipend of \$1,710 as per contract.
3. Movement on the salary guide for the following teachers (**attached**):
 - Natalie Ardisson, from BA 30 to MA.
 - Lesley Carboneri, from MA 30 to MA 45.
 - Jacquelynn Fishbein from MA 30 to MA 45.
 - Nicole Haramis from MA 15 to MA 30.
 - Alicia Kosakowski from BA 30 to MA.
4. SEHBP Insurance Consulting Services (**attached**).
Mr. Sutnick: Price is \$7,000 for SEHBP Ins. Services. Pat is recommending this service.

5. *Mrs. Reduce: Services are extensive. They provide a lot.*
Termination of Buldo Trash Contract effective 12/31/11.
Mrs. Weintraub: Why are we terminating?
Dr. Kipel: Buldo – duplication of services.

b. School Operations and Curriculum

1. Disposal of approximately 50 outdated telephones and one broken fax machine.
2. School trips (**attached**):
 - The Newark Museum, Grade 5, 12/9/11.
 - Women’s Fellowship of Haworth, Choir trip, 12/1/11.
3. Conferences for the following teachers (**attached**):
 - Christina Sasson, Section 504 Workshop, Parsippany, NJ – 10/14/11 (last-minute registration by administration), \$189.00.
4. Chaperones for the Frost Valley trip, 6/13-15/2012:
 - Anthony Volpe
 - Charles Pialtos
 - John Crowley
 - Michael Brenner
 - Roberto Cammalleri
 - Steven Saxon
 - Tammy Andreacio
 - Theresa Lau
 - Luisa Cassanello (Light)
 - Susan Jansson
 - Laura Sylvia (Lam)

c. Personnel

1. Substitute teachers for the 2011-2012 school year (**attached**):
 - Joan Weinstein-Modell
 - Lisa Damico
 - Inne Cho
2. Cynthia Talty – maternity leave from 1/11/12 to 6/30/12 (**attached**).

d. Board Operations

1. Minutes from 10/11/11 and 10/18/11 Board of Education meetings.
2. First reading of revised policy #1330 – Use of School Facilities (**attached**).

9. COMMITTEE REPORTS:

Finance & Budget:

Finance – Mrs. Anna Reduce, Ms. Karen Leddy, Ms. Jackie Guenego
Dr. Arilotta: We have to meet soon. I am meeting with Pat DeRiso on Tuesday of next week. We can set up a meeting right after that. Yesterday, we had a false alarm. Last year we had two in the third grade wing. The sensor was placed too close to some of the electrical wiring of the A/C, which was tripping it. This last one came from the multipurpose room. Company has put a proposal together for

\$1,900 for materials and another \$800 for labor. Because of the safety issue, I would like to give John the go-ahead.

Mrs. Reduce: It's from the alarm company, the bill?

Dr. Arilotta: It's the company who services the system.

Discussion.

Mrs. Reduce: It's okay with me. Can we vote right now?

Dr. Kipel: Yes, it's fine.

Dr. Arilotta: It's at the Board's discretion.

Discussion.

Mrs. Reduce: The roof is leaking over the gym already. I thought we were going to patch up before we did the bigger project.

Dr. Arilotta: Spoke to EI Associates. For the short run, it would run about 25 to 28,000 to do the patchwork. Mr. Wozney spoke about this when he was here. Two problems – the one in the gym is the flashing around vents, and insulation that has to be taken out and redone. The other is the Hawk Hall area – it's because the area where the two roofs are coming together has to be reflashed. Also, in the Kindergarten wing, there has to be some work done. There aren't what they call "weep holes" in the walls where there is a vapor barrier which separates inside from outside wall. I will get you the full report.

Mrs. Reduce: If facilities could meet super-fast, we could get it approved. The weather is changing.

Dr. Kipel: We'll need some bids.

Mrs. Reduce: What is bid threshold – \$20,000 to 25,000?

Discussion.

Mrs. Reduce: I think we're running out of time. It snows in early Dec. I don't know how we're going to get it done at all.

Discussion.

Mr. Sutnick: We have to get a couple of other bids also. I thought it was \$10,000 or \$15,000 that EI had quoted us.

Mrs. Reduce: I would hate to rip open the roof now and have it snow and end up with more issues.

Dr. Arilotta: It's pulling back the roof and reflashing it and changing insulation that sits on top of vent. I don't think it's too much of a weather-sensitive issue.

We'll have enough time.

Dr. Kipel: Can't do it when building is open, right?

Mrs. Weintraub: They don't have to come down to base layer, right?

Dr. Kipel: Can they work when there are people around?

Mrs. Reduce: I think if they were using hot tar, that would be an issue. Not to mention the fumes.

Discussion.

Facilities – Dr. George Kipel, Mrs. Donna Weintraub, Mrs. Stacey Rosenfeld

School Operations & Curriculum:

Policy – Ms. Karen Leddy, Dr. George Kipel, Mrs. Stacey Rosenfeld

Dr. Kipel: We have a new policy that was sent to us. The State is Mandating that we teach date rape.

Program & Personnel – Mrs. Anna Reduce, Ms. Jackie Guenego, Mrs. Donna Weintraub

Ms. Guenego: We met last week to go over State of the District. Whole presentation was going to be shared briefly with the board just prior to the meeting.

Board Operations:

BCSBA/NJSBA – Mrs. Anna Reduce
Joint Boards – Mr. Warren Sutnick, Ms. Jackie Guenego
Public Relations – Mrs. Stacey Rosenfeld, Dr. George Kipel, Ms. Karen Leddy
Haworth Home & School Assn. – Mrs. Donna Weintraub, Ms. Karen Leddy, Mrs. Stacey Rosenfeld

Dr. Arilotta: HHSA meeting next week.

Northern Valley Regional H.S. – Ms. Karen Leddy

Legislative – Mrs. Stacey Rosenfeld

Senior Citizens – Mrs. Anna Reduce

Town Council – Dr. George Kipel, Mr. Warren Sutnick

NV Educational Foundation – Ms. Jackie Guenego

Negotiations – Mr. Warren Sutnick, Dr. George Kipel, Mrs. Donna Weintraub

10. MEETING OPEN TO THE PUBLIC

8:34 PM – Open to public. Nothing.

Please be advised that each member of the public will be limited to speak for 3 minutes during the Open Session.

8:34 PM – Closed to public.

11. ADJOURNMENT TO RETURN TO CLOSED SESSION

Mrs. Reduce moved to go into closed session; Dr. Kipel seconded. All in favor.

12. SUNSHINE RESOLUTION

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13. ADJOURNMENT

Warren Sutnick, President
Board of Education

Paul Arilotta
Superintendent/Principal/Board Secretary

ADDENDUM I

Ms. Guenego Moved, and Dr. Kipel Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maureen Martin as maternity leave replacement for Natalie Ardisson from 11/1/11 to 6/30/12, at a pay rate of \$90 per day (substitute rate) for the first 20 days; then employee goes onto the salary guide at BA, Step 1, from the 21st day forward, pro-rated to 6/30/12, with no benefits.

Roll Call Vote:

All In Favor: *All*

Against:

Abstentions:

ADDENDUM II

Mrs. Reduce Moved, and Ms. Guenego Seconded.

The Haworth Board of Education approves the study hall stipend at a rate of \$15 per half lunch period, and \$30 for full lunch period for the 2011-2012 school year. Teachers' names to be announced at a later date.

Mrs. Reduce: Is there just one teacher in the room? How many kids can go in?

Dr. Arilotta: Depends on how many are assigned. Teacher helps kids with homework or if they want to come in and get support.

Mrs. Reduce: Have no familiarity with it. If there are going to be a lot of kids, could you add a teacher to that room?

Dr. Arilotta: Yes, we could. As the weather turns a little colder, we could get a little more use out of it.

Mrs. Rosenfeld: Where will it be?

Dr. Arilotta: Hawk Hall.

Mrs. Rosenfeld: You're not designating the teacher yet? What are you thinking in terms of a start date?

Dr. Arilotta: We have a meeting on Tuesday of next week, so probably Wednesday.

Discussion.

Mrs. Reduce: Want to clarify something – you were ready to go on Monday, it's total your decision. I prefer you start it sooner or later. I don't think it should wait until Wednesday if you're ready to go now.

Roll Call Vote:

All In Favor: *All*

Against:

Abstentions:

ADDENDUM III

Dr. Kipel Moved, and Mrs. Reduce Seconded.

The Haworth Board of Education accepts the additional \$393 for the Federal Supplemental Education Jobs Fund, which will bring our total allocation to \$12,939 (from our original allocation of \$12,546.)

Mrs. Rosenfeld: Is this the grant money.

Dr. Arilotta: It's used to specifically to save a position.

Mrs. Rosenfeld: We're using it next year?

Dr. Arilotta: No, we're using it now.

Mrs. Rosenfeld: Do we know how it's being used?

Dr. Arilotta: Going directly to a salary.

Roll Call Vote:

All In Favor: *All*

Against:

Abstentions: