

**HAWORTH BOARD OF EDUCATION**  
**Agenda**

**1. CALL TO ORDER – 8:00 PM**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: On October 27, 2010, advance written notice was emailed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Ms. Jackie Guenego  
Dr. George Kipel  
Mrs. Karen Leddy  
Mrs. Anna Reduce  
Mrs. Stacey Rosenfeld  
Mrs. Donna Weintraub, Vice President  
Mr. Warren Sutnick, President

Dr. Paul Arilotta

*Mr. Sutnick stated that the Board's mission is to provide best educational opportunities for all our students; our administration's thinking in new ways to meet new challenges (re: budget) in these unprecedented times; explained reorder of agenda.*

**3. ADMINISTRATIVE REPORTS**

- a. Superintendent/Principal/Board Secretary
  - *National Initiatives*
  - *NJ State Initiatives: Core Content Standards, improve teaching/learning evaluations, best practices.*
  - *Accomplishments (Haworth)*
  - *Challenges (Haworth)*
- b. Ms. Jancek reported on 2010 NJ ASK scores.
  1. *Educational focus:*
    - *Literacy focus (goals and activities)*
    - *Math focus (goals and activities)*
    - *SEDC*
    - *Technology*
    - *Support services*
  2. *Accomplishments:*
    - *Passed budget*
    - *Passed QSAC as high-performing district*
    - *Hired full-time Asst. Principal*
    - *Shared services – Bus. Admin./Tech person*
    - *Improved communication with school community*
    - *Policy manual*

- *Maintained programs despite budgetary constraints*
- *Introduced Rutgers program*
- *Full-time guidance counselor*
- *Successful transition to new administration*
- *Facilities and technology upgrades*

*We will continue to enhance/improve all curricular areas and “raise the bar.”*

**4. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

*8:05 PM Open to public.*

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

- *Mrs. Rinckhoff and Mrs. Brace asked for clarification regarding additional period.*
- *Mrs. Altman asked about teaching to the test vs. improving teaching as a whole.*
- *Ms. Jancek answered.*
- *Mrs. Pavell commented on cohort data – is this typical of test or abnormal?*
- *Mrs. Reduce commented on concerns of Board. “This Board, and especially the Program and Personnel Committee, has been examining this information for quite some time. We are greatly concerned by some of what has been outlined for us here tonight. We are very disappointed with the downward trend that some of these charts highlight, but we are committed to addressing these issues now. We all agree that kids’ intellect does not function in the manner of a roller coaster, and neither should these scores. What does give us great hope is the plan that the administration has outlined for us and the bright spots that we see embedded in all this information. One can’t help but notice the consistently strong scores of our third grade students. Fifth grade seems to be able to repair and rehabilitate achievement in both language arts and math. Our eighth grade language arts achievement is outstanding. Zero percent are partially proficient – not one fell below the mark. 57% were advanced proficient in math last year! We need to support and recognize the good work these teachers are doing, but we now need to address those areas that are weak and problematic. This administration, for the first time in a long time in the history of this school, has put into place a plan that is thorough and rigorous – one that will not only improve our students’ achievement, but will ensure that all of the teaching that our kids are exposed to reflects the best that education has to offer. We have a lot of hard work ahead of us, but this Board is committed to supporting our administration and staff. We will not be satisfied until we are able to realize scores that reflect the desires of this community and the full potential of all our students.”*
- *Mrs. Zelman thanked administration and Board; asked about scores from other schools in the Northern Valley.*
- *Dr. Arilotta – We don’t get other districts’ results in a manner to be published now. Conversations with Northern Valley have been positive and agreeable as to future goals.*
- *Mrs. Ferber appreciates candor of Board and commented about intellect not changing as drastically as some test scores have. Why not look closely at those teachers who are successful?*
- *Dr. Arilotta: Study groups and conversations are ongoing. Will be focusing more in-depth on strengths and areas of concern.*
- *Mrs. Perry – Which teachers sit on committees and set agenda – are they the ones that are successful as seen by the test scores?*

- *Dr. Arilotta answered; stated that those teachers who want to be on committees accept a huge commitment.*
- *Mrs. O'Donnell – Appreciate extrapolation of data. Has strength of curriculum been questioned? Why can't we go beyond what's expected by State?*
- *Dr. Arilotta: Staff and administration are reviewing curriculum and checking it against the common core standards which are more rigorous and explicit than in the past.*
- *Mr. Epstein: Ok if test scores from Closter and Demarest not available now, but when will we be able to compare ourselves against the other two sending districts to NVRHS?*
- *Mr. Sutnick: Board met with HS guidance counselor to make sure that our students are appropriately prepared.*
- *Mrs. Grygotis: Suggested Power School for the middle school so that variation in grades can be more closely monitored. Class rank – ask freshmen students how they stack up, class rankings don't occur until sophomore year. Not suitable information for us now.*
- *Mrs. Leddy: Rather than comparing ourselves to like districts and State, we need to compare our students to themselves – third graders through eighth graders: 57% Advanced Proficient in third grade; 5 years later, only 14% in math. 17% Partially Proficient in language arts in 8<sup>th</sup> grade. When one looks closely at the cohort statistics, we should be concerned and act on it.*
- *Mrs. Panzella – I was left speechless by 8<sup>th</sup> grade language arts scores.*
- *Mr. Sutnick: Dr. Arilotta is our fourth principal in five years. There is no doubt that the kids suffered, but we can only look forward. Upsetting to see what's happened, but we need to be optimistic about what is coming.*

9:50 PM – Closed to public.

## **5. COMMITTEE REPORTS -**

### **Finance & Budget:**

Finance – Dr. George Kipel, Chairperson; Mrs. Karen Leddy, Mrs. Anna Reduce

- *Dr. Kipel: 2% cap = \$248,000 deficit from salary and benefits. Does not include energy cost increases. Finance committee is meeting with representatives from the HTA tomorrow morning at 7:50 AM. Board needs to discuss which items/programs we hold dear.*
- *Mr. Sutnick suggested that Board of Education create a list of non-essentials (non-state mandated items.)*
- *Mrs. Reduce: Public should know that all non-mandated programs are up for consideration.*
- *Mr. Sutnick: We need to schedule meeting with public for mid-January (January 18?).*

Facilities – Dr. George Kipel, Ms. Jackie Guenego, Mrs. Anna Reduce

### **School Operations & Curriculum:**

Policy – Dr. George Kipel, Chairperson; Mrs. Karen Leddy, Mrs. Stacey Rosenfeld

Program & Personnel – Mrs. Anna Reduce, Chairperson; Ms. Jackie Guenego, Mrs. Donna Weintraub

### **Board Operations:**

BCSBA/NJSBA – Mrs. Anna Reduce

Joint Boards – Mr. Warren Sutnick, Mrs. Donna Weintraub

Public Relations – Dr. George Kipel, Chairperson; Ms. Jackie Guenego, Mrs. Stacey Rosenfeld

Haworth Home & School Assn. – Mrs. Donna Weintraub, Mrs. Stacey Rosenfeld  
Northern Valley Regional H.S. – Mrs. Karen Leddy

Legislative – Ms. Jackie Guenego, Chairperson  
Senior Citizens – Mrs. Anna Reduce  
Town Council – Mrs. Karen Leddy, Dr. George Kipel  
NV Educational Foundation – Dr. George Kipel  
Negotiations – Mr. Warren Sutnick, Dr. George Kipel, Mrs. Donna Weintraub

**6. COMMUNICATIONS**

- a. Letter to Mr. Piaia, regarding Haworth Public School's acceptance of ROD Grant **5a**.

**7. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

**a. Finance/Budget/Facilities**

1. *Mrs. Reduce* Moved, and *Mrs. Leddy* Seconded.

The Haworth Board of Education approves the October Hand/Void Check Register and November Bills and Claims (Bills and Claims backup #6a1.)

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Mrs. Reduce* Moved, and *Mrs. Leddy* Seconded.

The Haworth Board of Education approves the following workshop for Nancy Wise: Preventing and Responding to Adolescent Suicide, 12/1/10, \$164.10.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**b. School Operations and Curriculum**

1. *Mrs. Reduce* Moved, and *Mrs. Rosenfeld* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves, the following courses for the following teachers

- Melissa Jackson – Motivating Students to Read, MaryGrove College, Nov. 2010 – Jan. 2011.
- Lesley Carboneri – Motivating Students to Read, MaryGrove College, Nov. 2010 – Jan. 2011.
- Erin Carr – Motivating Students to Read, MaryGrove College, Nov. 2010 – Jan. 2011.
- Laura Scanlan – Universally Designed Classroom for Teachers, William Paterson University, July 2010 – Aug. 2010.

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

2. *Mrs. Reduce* Moved, and *Mrs. Rosenfeld* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following class trips:

- Grade 5 geography trip to Lincoln Center, 2/4/11.
- Grade 3 civics trip to presentation of “We Are the People,” Tarrytown, NY, 3/17/11.
- Choral trip to Great Adventure, 6/3/11 (backup pending).
- Choral trip to Dorney Park, 6/10/11. (backup pending).

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

3. *Mrs. Reduce* Moved, and *Mrs. Rosenfeld* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following chaperones for Frost Valley 2011 trip, Grade 7:

- Mrs. Dubin-Master
- Mrs. Dawson
- Mrs. DiPaola
- Mr. and Mrs. DiIorgi
- Mr. and Mrs. Viggiano
- Mrs. Weiss
- Mrs. Holden
- Mrs. Maniscalco
- Mrs. Doran
- Ms. Durkin
- Mrs. Alonso
- Dr. Arilotta
- *Mrs. Weintraub: Will we still need female volunteers if more male chaperones volunteer? Dr. Hershan and Mr. Weintraub volunteered one year and then emergency emails for volunteers went out – not sure why!*

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

4. *Mrs. Reduce* Moved, and *Mrs. Rosenfeld* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of

Education approves the following stipend for The Insider newspaper for Connie Alcoser and Nicole Haramis: \$1,200 total, for 2010-11 school year.

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

5. *Mrs. Reduce* Moved, and *Mrs. Rosenfeld* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tom Banta as basketball coach for 2010-11 school year at a total stipend of \$1,700.

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

**c. Personnel**

1. *Mrs. Reduce* Moved, and *Ms. Guenego* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kerry-Ann Hoy maternity leave, 1/3/11 through 2/16/11.

- ◆ *Mrs. Rosenfeld* asked if leave replacement has been identified.
- ◆ *Dr. Arilotta*: We are in the midst of it.

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

2. *Dr. Kipel* Moved, and *Mrs. Weintraub* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the salary guide retroactive to 9/1/10 for the following teachers:

- Connie Alcoser ..... MA 15 to MA 30
- Erin Carr ..... MA 15 to MA 30
- Anne Marie Dunn ..... MA to MA 15
- Jacqueline Fiore ..... BA 30 to MA
- Jacquelynn Fishbein ..... MA 15 to MA 30
- Natalie Volpe ..... BA 15 to BA 30

**Roll Call Vote:**  
**In Favor: All**  
**Against:**  
**Abstentions:**

3. *Dr. Kipel* Moved, and *Mrs. Weintraub* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Substitute teachers for the 2010-11 school year:

- Kimberly Bogdan

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

4. *Dr. Kipel Moved, and Mrs. Weintraub Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Pritchard contract renewal at a 2% increase at \$1,554 cost for the 2010-11 school year and pay for Luis Gonzalez at a total rate of \$35,523.90, which includes salary and benefits.

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**

5. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kathy Jasionowski for shopping for the After School Program, which is done after school hours, for a stipend of \$25 per hour.

- *Dr. Kipel and Mrs. Rosenfeld questioned \$1,200 or \$1,500 limit. \$1,200 is difficult to accept given that our budget shortfalls will leave us looking for \$1,200 for next year's budget. Has it been confirmed that funds are coming from After School Program?*
- *Dr. Arilotta: Staff for program is appropriate for number of students. I have observed program and students are well served. Kathy Jasionowski does not even want this motion on the agenda; does not want it to be a point of discussion.*
- *Mr. Sutnick: Should we table it or vote on it? What is Superintendent's recommendation?*
- *Dr. Arilotta: Let's take it off. Let's table it indefinitely.*

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

Mrs. Weintraub Moved to table motion, and Dr. Kipel Seconded. All in favor.

**d. Board Operations**

1. *Mrs. Reduce Moved, and Ms. Guenego Seconded.*

The Haworth Board of Education approves the minutes from the 10/12/10 and 10/26/10 Board of Education meetings.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Mrs. Weintraub Moved, and Dr. Kipel Seconded.*

The Haworth Board of Education approves entering into an agreement with EI Associates to provide professional architectural and engineering services for the schematic design for referendum projects for mechanical upgrades for which the district received a grant under the third Regular Operating District (ROD) Grant Funding Project at an amount of \$15,000.

- *Mrs. Reduce asked for clarification of what will be covered.*
- *Mr. Sutnick clarified.*
- *Mrs. Weintraub questioned what would happen if we decide to do less.*
- *Discussion ensued.*

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**8. MEETING OPEN TO THE PUBLIC**

*Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.*

- *Mrs. Jahn: I believe the 2% cap has exclusions/exemptions for health care, special education, etc., could we go out separately?*
- *Dr. Kipel and Mr. Sutnick: Believe it would have to be a second question. Exemption was last year – not sure it's an option anymore. We'll investigate.*
- *Mrs. DeRosa commended administration on presentation of NJ ASK scores on behalf of the HTA.*

**9. OLD BUSINESS**

- *Mrs. Weintraub commended administration for addressing questions asked by Board that have been asked before but never answered. Also commended staff for willingness to rethink their work.*
- *Mr. Sutnick: Would also like to note that tone of meetings has stayed positive due to the tone that administration has set.*
- *Mrs. Weintraub: Regarding math discussions, I appreciate administration's willingness to engage in conversations with the Board (often battles) and willingness to consider ideas. Very hopeful that algebra I for eighth graders is to be revamped.*

**10. NEW BUSINESS**

**11. ADJOURNMENT**

*10:35 PM. Dr. Kipel Moved, and Mrs. Weintraub Seconded. All in favor.*

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Warren Sutnick, President  
Board of Education

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Paul Arilotta, Ed. D.  
Superintendent/Principal/Board Secretary



**ADDENDUM I**

*Ms. Guenego Moved, and Mrs. Weintraub Seconded.*

The Haworth Board of Education approves the participation in the application submitted by the Borough of Haworth to participate in the New Jersey Board of Public Utilities Program entitled “New Jersey Clean Energy” and to contract Lime Energy to complete work recommended as a result of their electrical audit performed on 10/25/10. This project will be funded in full by grants from ARRA (federal funds), as well as New Jersey Clean Energy funds.

*Thanks to Dave Dubin and Town Council for facilitating this: \$42,000 in upgrades free, for \$10,000+ in savings yearly.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**