

**HAWORTH BOARD OF EDUCATION  
Agenda**

**1. CALL TO ORDER - 7:30 PM**

In compliance with the Open Public Meetings Act this is to announce that adequate notice of this meeting was provided in the following manner: On April 30, 2009, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Mrs. Marilyn Coats-Thomas  
Dr. David Hershan  
Dr. George Kipel  
Mrs. Marie Malajian  
Mrs. Anna Reduce  
Mr. Sutnick, Vice President  
Mrs. Weintraub, President – *Absent*

Dr. Paul Arilotta

**3. SUNSHINE RESOLUTION**

**Whereas**, the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**Whereas**, only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**Resolved**, at the Public Meeting of the Borough of Haworth Board of Education on this day Tuesday, January 26, 2010, pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Personnel/Negotiations/Litigation.

***Please be advised that the Board may be going into executive session for approximately \_\_\_ minutes. Action may/may not be taken in public after the executive session.***

**4. RECONVENE TO PUBLIC MEETING – 8:00 PM by Board Vice President**

**5. ADMINISTRATIVE REPORTS**

- a. Superintendent/Principal/Board Secretary
  - ❖ *Dr. Arilotta reported that tomorrow our colleagues from South Korea will be treated to a breakfast by many of our Korean parents. On Thursday, we will say*

*goodbye to them. The Home and School Association is making available to us a gift of some sweatshirts to send home with them.*

**6. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

*8:06 PM – Open to public.*

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

*8:06 PM – Closed to public.*

**7. COMMUNICATIONS**

**8. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

**a. Finance/Budget/Facilities –**

*Items #1-6 – Dr. Kipel Moved, and Mrs. Reduce Seconded. All in favor.*

1. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

The Haworth Board of Education approves the Hand/Void Check Register as of 12/31/09; December Budget Report dated 12/31/09; Report of the Treasurer & Board Secretary's Report dated 11/09.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

2. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

The Haworth Board of Education approves the following teachers' trips/conferences for the 2009-10 school year:

- ❖ Charlotte Kantz – 37<sup>th</sup> Conference on Dyslexia and Related Learning Disabilities.
- ❖ Lesley Carboneri – Trip to PS 6 in Manhattan regarding literacy program (post-approval), New York, NY, 1/12/10.
- ❖ Bonni Ehrhardt – 25<sup>th</sup> Learning Differences Conference, Boston, MA, 3/18 – 3/21/10.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

3. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

The Haworth Board of Education approves, pursuant to N.J.A.C. 6A:23-2.11 (c), we certify that as of 1/26/10, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

4. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

The Haworth Board of Education approves the Receipt of Certification from Board Secretary: Pursuant to N.J.A.C., 6A:23-2.11 (c), I, Paul Arilotta, certify that as of 1/26/10, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

5. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

WHEREAS, district employees and members of the Board of Education listed in **Motion #8a2** are attending conferences, conventions, staff training, seminars, or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of treasury in NJOMB circular letter;

BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions;

BE IT RESOLVED, that the expenses are justified and therefore reimbursable.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

6. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

WHEREAS the district employees and members of the Board of Education listed in **Motion #8a2** have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and

WHEREAS, the Board of Education has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the attachment specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy, and N.J.A.C. 6A:23B-1.1 et. seq., that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth in **Motion #8a2**.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

**b. School Operations and Curriculum**

1. *Dr. Kipel Moved, and Dr. Hershan Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following courses for the following teachers for the 2009-10 school year:

- ❖ Lesley Carboneri: Helping Students Become Self-Directed Learners, MaryGrove College.
- ❖ Natalie Volpe: Case Study – Reading Difficulties, Montclair State University.
- ❖ Kerry-Ann Hoy: Collaboration Theory, William Paterson University.
- ❖ Anne Marie Dunn: Introduction to Teacher Leadership, MaryGrove College.
- ❖ Lisa Maketansky: Introduction to Professional Counseling, Long Island University.
- ❖ Erin Magee: Motivating Today’s Learner, MaryGrove College.
- ❖ Erin Magee: Helping Students Become Self-Directed Learners, MaryGrove College.
- ❖ Alicia Kosakowski: Teaching Writing through Literature, Montclair State University.
- ❖ Anna McGhee: Helping Students Become Self-Directed Learners, MaryGrove College.

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

2. *Dr. Kipel Moved, and Dr. Hershan Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following trips for the 2009-10 school year:

- ❖ Liberty Science Center, Grade 2, 4/23/10
- ❖ NVRHS for musical, “Pippin”, Grade 8, 2/23/10

**Roll Call Vote:**

**In Favor: *All***

**Against:**

**Abstentions:**

3. *Dr. Kipel* Moved, and *Dr. Hershan* Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Tenure for Maria Clarke as of 2/2/10.

**Roll Call Vote:**  
**In Favor:** *All*  
**Against:**  
**Abstentions:**

4. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the school calendar for the 2010-11 school year.

**Roll Call Vote:**  
**In Favor:**  
**Against:**  
**Abstentions:**

Mrs. Coats-Thomas moved to table motion; Dr. Kipel seconded. All in favor.

**c. Board Operations**

1. *Mrs. Reduce* Moved, and *Dr. Kipel* Seconded.

The Haworth Board of Education approves the minutes from 12/15/09 Board of Education meeting.

**Roll Call Vote:**  
**In Favor:** *All*  
**Against:**  
**Abstentions:**

**9. COMMITTEE REPORTS**

Finance & Budget

Finance – George Kipel, Warren Sutnick:

- ❖ *Dr. Kipel: Meeting scheduled for this coming Friday; starting to formulate budget.*

Facilities – David Hershan, George Kipel:

School Operations & Curriculum

Policy – Marilyn Coats-Thomas, George Kipel, Warren Sutnick:

- ❖ *Mrs. Coats-Thomas: Hard copy of policies will be sent out on Feb. 1 to committee. We are moving forward to adopt all NJSBA policies by Reorg Meeting.*

Program & Personnel – Marie Malajian, Anna Reduce, Marilyn Coats-Thomas:

- ❖ *Mrs. Malajian: Meeting scheduled for this Thursday.*

Board Operations

BCSBA/NJSBA – Anna Reduce:

Joint Boards – Warren Sutnick, Donna Weintraub:

- ❖ *Mr. Sutnick: First Joint Boards meeting of the year is scheduled for 2/3/10.*
- Public Relations – Marilyn Coats-Thomas, Warren Sutnick, George Kipel:

Haworth Home & School Assn. – Donna Weintraub, Anna Reduce:  
Northern Valley Regional H.S. – Marilyn Coats-Thomas, George Kipel:  
Legislative – Warren Sutnick:  
Town Council – Warren Sutnick, David Hershan:  
NV Educational Foundation – George Kipel:  
Negotiations – David Hershan, Warren Sutnick, George Kipel:

**10. MEETING OPEN TO THE PUBLIC**

*8:17 PM – Open to public.*

***Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.***

- ❖ *Mrs. Jahn: Dr. Arilotta alluded to the fact that the Kindergarten classes were a challenge. When do we find out going forward if there will be three classes for next year? I would like to be able to make a decision about putting my child in private school or moving. This would be difficult for me to do if I find out about class sizes in August.*
- ❖ *Dr. Hershan: We did speak about this earlier in closed session.*
- ❖ *Mr. Sutnick: Our budget is up for approval on 4/20/10.*
- ❖ *Dr. Arilotta: For purposes of our discussion moving forward, we have to look at the needs of the children, as well as the budget. The wild card in all this is that we have a new governor. Not sure what restrictions will be put on the local districts. Right now, we are under a 4% cap.*
- ❖ *Mrs. Jahn: How will the public find out about this?*
- ❖ *Dr. Arilotta: This will all come out in a public discussion. I am very sensitive to the class size issue, but have to take a look at that within the reality and context of the situation.*
- ❖ *Mr. Sutnick: To say that we are in tight financial straps is an understatement. We can only ask the public for 4%.*
- ❖ *Discussion continued.*
- ❖ *Dr. Arilotta: The governor is delaying his “State of the State” message. This will publicly give a clearer indication of where we are going. We do not know how much state aid we are going to get or what the cap will be. This Board is sensitive to class numbers and will look at a number that is manageable for the teachers.*
- ❖ *Mrs. Wise: What is the reason for delaying the approval of next year’s calendar?*
- ❖ *Mr. Sutnick: We want to get an idea of what the other Bergen County districts will be doing on Martin Luther King Day. Do they have a full day of school? Do they have staff development day? We tabled the motion so that we have all the information before going forward. We do not want to rush right in and vote on this, and we have time – we do not have to vote right now.*
- ❖ *Mrs. Wise: As calendar stands now, there are already three professional days. The PD days are already fulfilled before MLK Day.*
- ❖ *Mark Lightdale: Is budget meeting open to the public?*
- ❖ *Dr. Kipel: No. It is a committee meeting, not the full Board.*

*8:25 PM – Closed to public.*

**11. OLD BUSINESS**

**12. NEW BUSINESS**

- ❖ *Dr. Arilotta: Tomorrow evening, the Home and School Association is hosting an evening with other county Home and School Associations and PTAs for a “sharing evening” to discuss common practices, share new ideas, etc. This will take place in the library.*

**13. ADJOURNMENT**

*8:25 PM. Mrs. Malajian Moved, and Dr. Kipel Seconded. All in favor.*

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Warren Sutnick, Vice President  
Board of Education

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Paul Arilotta, Ed. D.  
Superintendent/Principal/Board Secretary

ADDENDUM I

*Dr. Kipel Moved, and Dr. Hershan Seconded.*

The Haworth Board of Education approves the Bills and Claims as of 1/22/10.

*Discussion regarding the following:*

- ❖ *Doors with windows for Child Study Team office (QSAC issue). (It was the cheapest bid out there.)*
- ❖ *Purell dispensers.*
- ❖ *Attorneys' fees.*
- ❖ *Playgrounds.*
- ❖ *EI Associates – Mrs. Reduce: Is this amount part of the full fee for schematics? Dr. Kipel: Yes. It is part of the payment.*

**Roll Call Vote:**

**In Favor:** *All*

**Against:**

**Abstentions:**